

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Tuesday, May 19, 2015 @ 10:00 AM. LOCATION: Lisbon-Norris Braaten Conference Room #A116: MEETING: X Special

MEETING CALLED TO ORDER: by *Chairman, Gary Skarphol*

Membership: Gary Skarphol, Chairman Al Dohrmann Connie Ebach Steven Frojen Keith Hovland Judy Lee Dean Overby

OTHERS PRESENT: Mark B. Johnson, NDVH Administrator Kristin Lunneborg, Chief Financial Officer Laura Balliet, Assistant Attorney General
Terri Barta, Ransom County Gazette Wanda Cavett, Director of Nursing Kristi Lere, Dietary Director Jann Neameyer, Social Services Director
Kristi Wheeler, NDVH Clinical Care Partner Katie Tanner, Physician Assistant, Family Medical Clinic Arick Brandford, KVLV Reporter

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Gary Skarphol	Chairman welcomed Members and Guests.	
04. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
05. Discharge & Care planning Policy Resident Issues Chairman-Gary Skarphol	<p>The Governing Board entered into executive session as authorized under North Dakota Century Code section 44-04-19.2(1). The topic or purpose of this executive session is to discuss closed or confidential records.</p> <p>The Governing Board received letters from three different parties voicing their concern over matters involving their family members. The governing board entered into executive session to discuss the medical history and treatment plans for the residents involved.</p> <p>Discussed facility policies and procedures relating to the concerns brought forward, as well as the discharge process and when a facility is allowed to discharge residents.</p> <p>HIPPA laws prevent details from being discussed publicly, making it impossible to share details on these particular cases with the public. The governing board determined that proper procedures were followed. It was also noted that there is a policy regarding complaints and that no one filed formal complaints for any of the concerns brought forward.</p>	<p>Motion by Overby seconded by Hovland, to enter into executive session at 10:10 am. Roll call vote: all aye.</p> <p>Motion by Lee, seconded by Overby to exit executive session at 12:00 p.m. All Aye.</p> <p>Motion by Overby, seconded by Hovland, to acknowledge that the Veterans Home followed all policies and procedures in regards to the concerns brought forward and that the care given in each situation was to the highest standard. Roll call vote: Dohrman "aye", Ebach "aye", Frojen "aye", Hovland "aye", Lee "aye", Overby "aye" and Skarpohl "aye". Motion carried.</p>

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	<p>The governing board spent considerable time reviewing these cases and determined that the Veterans Home properly followed all policies and procedures. Governing board members commended staff for the job they did in managing these cases. The governing board acknowledged the Veterans Home went above and beyond in each of these cases.</p> <p>Discussed writing letters to the parties involved notifying them that the governing board has reviewed each of the cases involved and unanimously supports the actions that were taken by the Veterans Home staff</p>	<p>In order to protect the integrity of the Veterans Home a motion was made by Overby, seconded by Ebach, to have the governing board chairman consult with the Attorney General's office regarding any legal ramifications due to the negative publicity. All Aye.</p> <p>Motion by Lee, seconded by Dohrman, to send a letter of response to each of the parties that brought concerns to the Governing board. All Aye.</p>
06. Next Governing Board Meeting:	<p>Tentative Board Meetings for 2014-2015 Every three months-2nd Tuesday</p> <ul style="list-style-type: none"> ➤ Tuesday, July 21, 2015 ➤ Tuesday, October 13, 2015 ➤ Tuesday, January 12, 2016 ➤ Tuesday, April 12, 2016 	<p>Tentative Tuesday, July 21, 2015 Lisbon-Norris Braaten Conference Room 10:30 am or 1:00 pm</p> <p>Motion by Overby, seconded by Frojen to hold the next governing board meeting on July 21, 2015, and hold a cookout for all residents and staff of the Veterans Home. All Aye.</p>
07. Motion for adjournment Chairman-Gary Skarphol		<p>Motion by Overby, seconded by Lee to adjourn meeting. All Aye.</p>
Approved by Governing Board & Administrator		<p><i>/s/ Mark B. Johnson, Administrator</i></p>