

**NORTH DAKOTA VETERANS HOME  
GOVERNING BOARD MEETING**

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**DATE/TIME:** Wednesday, April 17, 2013 @ 1:00 PM. **LOCATION** Bismarck Comfort Inn- Meeting Room E: **MEETING:** X Regular Special

**MEETING CALLED TO ORDER:** by Chairman, Norris Braaten

**PRESENT:** Norris Braaten, Chairman John Adolf Daryl Beard Connie Ebach Steven Frojen Dean Overby

**OTHERS PRESENT BY INVITATION:**

Mark B. Johnson, Administration Kristin Lunneborg, CFO Duane Ternes, Past Governing Board Member

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
<b>01.</b> Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's and the individuals involved in the Boston Marathon bombings.	
<b>02.</b> Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
<b>03.</b> Welcome: Chairman-Norris Braaten	Chairman welcomed Members and Guests.	
<b>04.</b> Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman asked if any board members had a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time. Motion by Adolph, seconded by Frojen. All Aye.
<b>05.</b> Approval of Minutes: Chairman-Norris Braaten Governing Board Minutes ➤ January 09, 2013	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Overby, seconded by Beard to approve the January 2013 board minutes. All Aye.
<b>06.</b> Chairman's Report Chairman-Norris Braaten	Duane Ternes served on the governing board from August 01, 2006 to September 2011. Duane's expertise in construction was invaluable to the Veterans Home.	A plaque was presented to past board member Duane Ternes for his 6 years of service to the Veterans Home.
<b>07.</b> Administrator's Report Mark B. Johnson	Mediation is set for June 25 <sup>th</sup> , 2013 with Grant's Mechanical. One individual from the governing board needs to be appointed to assist with the mediation.  A conference committee meeting was held this morning on our budget bill, SB 2007, with another meeting set for this afternoon. The House made a number of cuts to our bill that are being worked out in conference committee; including removal of 4 FTE and \$100,000 from our operating budget.	Motion by Adolf, seconded by Beard to appoint Dean Overby to assist with the mediation. Roll call vote: Adolf, Beard, Ebach, Frojen and Braaten - aye. Overby - abstained. Motion carried.

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	<p>Language was added to our bill by the Senate to allow us to build a resident workshop as soon as the Melvin Norgaard fund has enough earnings to pay for the workshop.</p> <p>Discussed appointing three members of the governing board to serve on an appeals committee. All appeals should be done within thirty days and the board only meets every four months. Question was asked if there were any legal issues with having a three member committee making decisions on appeals.</p> <p>Discussed letter from basic care resident regarding the use of the Veterans Home's eva walker. The eva walker is a piece of therapy equipment used to assist individuals with walking. This piece of equipment is for rehabilitation and needs to be used under the supervision and assistance of therapy staff. The Veterans Home has assisted this individual with a referral to the VA Medical Center for evaluation to see if they could possibly provide one to him.</p> <p>Our state survey was just completed with three deficiencies. One deficiency was related to not reporting lost funds to the ND Health Department within the required time lines; all money was found but not reported within the required time. Another deficiency was for medication that was found to be outdated by a few days and the last was related to MDS's.</p> <p>Senator Heidi Heitkamp visited the Veterans Home recently and held a question and answer session with the residents and staff of the Veterans Home. One</p>	<p>Motion by Beard, seconded by Overby to reiterate to this individual that this piece of therapy equipment needs to be used for rehabilitation only under the orders of a physical therapist and with direct supervision of therapy staff. Roll call vote: all aye.</p>

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	<p>issue the residents brought up was having to pay an additional fee for leave of absence days if they are out of the building beyond 96 hours. Heidi agreed to look into the issue and see if anything can be changed on the federal level regarding the federal payments for per diem.</p>	<p>Motion by Beard, seconded by Frojen to accept the Administrator's report. All Aye.</p>
<p><b>08. Financial Report</b> Kristin Lunneborg, CFO</p>	<p>With 12% of the biennium remaining as of March 31, 2013, we have 39% of our operating authority remaining, 42% of our capital authority remaining and are slightly over budget with our salaries and benefits. Any capital items not related to the construction of the new Veterans Home will be completed by June 30<sup>th</sup>. We will have some general fund turn back as we will not use all of our operating authority due to the lower than anticipated census.</p> <p>The current census is 52 residents in skilled and 85 residents in basic care, with 11.68% of our population being non-veterans.</p>	<p>Motion by Overby, seconded by Adolf to accept the financial reports. Roll call vote: all aye.</p>
<p><b>09. Closing Comments</b></p>	<p>Governing board invited to attend the conference committee meeting at 4:00 p.m. today in the Harvest Room.</p> <p>Several members of the board will have their terms expiring before the next board meeting. The ACOVA will appoint two members at their meeting on Friday, April 19<sup>th</sup>, with another appointment to follow at a later date.</p> <p>Discussed appointing appeals committee.</p>	<p>Motion by Beard, seconded by Frojen to table appointing an appeals committee until we get direction from the Attorney General's office. Roll call vote: all aye.</p>
<p><b>10. ACOVA Meeting</b></p>		<p>Bismarck Comfort Inn Thursday, April 18<sup>th</sup> @ 1:00 pm &amp;</p>

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		Friday, April 19 <sup>th</sup> @ 8:00 am
11. Next Meeting – Governing Board:		Tuesday, July 9th Lisbon-Gov Board Room 10:30 am
12. Adjournment		Motion by Beard, seconded by Ebach to adjourn meeting. All Aye.
Approved by Administrator		<i>/s/ Mark B. Johnson, Administrator</i>