

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

Page 1 of 4

DATE/TIME: Tuesday, October 09, 2012 @ 10:30 AM. **LOCATION** North Dakota Veterans Home-Board Room: **MEETING:** X Regular Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: Norris Braaten John Adolf Daryl Beard Connie Ebach Lee Finstad Steven Frojen

Absent: Dean Overby

OTHERS PRESENT BY INVITATION:

Administrator-Mark B. Johnson

Chief Financial Officer-Kristin Lunneborg

David Schaibley, Assistant Attorney General's

AGENDA ITEM

PRESENTATION/DISCUSSION

RECOMMENDATION/ACTION

01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Norris Braaten	Chairman welcomed Members and Guests. We welcomed Steven Frojen as a new board member.	
04. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time. Motion by Adolf, seconded by Beard to approve the agenda. All Aye.
05. Approval of Minutes: Chairman-Norris Braaten Governing Board Minutes ➤ August 14, 2012	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Beard, seconded by Adolf to approve the board minutes. All Aye.
06. Chairman's Report Chairman-Norris Braaten	Recommendation that we pass a resolution that all members must be present at each board meeting and that we do not have them join by conference call. Discussed whether to allow only a certain number of absences before the individual is no longer a board member. Discussed having boardsmanship training in July 2013 since we will have several more new members. Also discussed having a two day meeting so that we can introduce the new members to strategic planning, facility handbooks etc.	Motion by Beard, seconded by Adolf that we pass a resolution that members must be present at board meetings, effective July 1, 2013. Roll call vote: All Aye.

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Page 2 of 4

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	Decision to select a Vice Chairman for the board. John Adolf nominated Connie Ebach to serve as Vice Chairman of the board. Seconded by Beard.	Motion by Beard to cease nominations and appoint Connie Ebach as Vice Chairman. Roll call vote: All Aye.
<p>07. Administrator's Report Mark B. Johnson</p>	<p>Discussed the problems we have had with heaters in the resident rooms. Problems seem to be remedied with the hard start kits that have been put in. Question raised regarding the efficiency of the geo-thermal system. It is hard to determine the efficiency since it is a new, much larger building. There are less issues with the geo-thermal system than we previously had in the old building.</p> <p>We just received notice this morning that Comstock Construction plans to file a lawsuit against us. Several Veterans Home representatives and employees are/or have been called to do depositions regarding the Foss Architecture & Interiors lawsuit.</p> <p>We have not received any comments back from the Attorney General's office regarding assets and Medicaid.</p> <p>Presented updated facility handbook to the board. Discussed several items in the handbook.</p> <p>Discussed making a change to the rent policy regarding per diem for days of absence. If a basic care veteran is out on leave past 96 hours, the VA does not pay the Veterans Home per diem for any of</p>	<p>Motion by Beard to table the basic and skilled care handbook until the next board meeting. Motion failed for lack of a second.</p> <p>Motion by Adolf, seconded by Ebach to approve the facility handbook. Roll call vote: Aye: Adolf, Ebach, Finstad, Frojen and Braaten. Nay: Beard. Motion carried.</p> <p>Motion by Ebach, seconded by Frogen to require the basic care veteran residents to pay the per diem rate for their days of absence if they are absent for more than 96</p>

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Page 3 of 4

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	the days that veteran was out of the facility during that particular leave.	hours, unless hospitalized. Roll call vote: All Aye.
Lee Finstad exited the meeting at 12:10 p.m.		
08. Appeals Hearings Admissions Coordinator, Susie Schlecht, Administrator, Mark Johnson, Dietary Manager, Kristi Lere	Entered into executive session conducted under NDCC 44-04-19.2 at 1:00 p.m. Exited executive session at 2:16 p.m.	Motion by Adolf, seconded by Beard to enter into executive session. All Aye. Motion by Beard, seconded by Adolf to exit executive session. All Aye. Motion by Adolf, seconded by Beard to deny the individual in the second appeal hearing admission into the Veterans Home. Roll call vote; All Aye. Motion by Beard, seconded by Frogen to deny the individual in the first appeal hearing admission into the Veterans Home. Roll call vote: Aye: Beard, Frojen and Braaten. Nay: Ebach and Adolf. Motion carried.
09. Financial Report Kristin Lunneborg, CFO	With 42% of the biennium remaining, we are slightly behind in revenue collections with 43% of the projected revenues left to collect. The revenues are behind projections as we anticipated a higher census than we currently have. Expenditures are positive with 59% of our operating budget remaining and 42% of our salary budget remaining; this also is a result of the census. Current census is 51 on skilled and 81 on basic. We currently have 14 non-veterans and 11 70% or more service connected veterans. Discussion on rent policy. Will table discussion on setting a minimum amount for rent until we get	Motion by Beard, seconded by Ebach to accept the financial reports. All Aye.

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Page 4 of 4

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	further information from the Attorney General's Office.	
10. Medication Cost Daryl Beard	Public law 112-154 signed August 6, 2012. The VA Medical Center along with the State Veterans Home are to work together to make sure that the State Home does not lose money on medications. Beard suggested that Mark contract Mr. Murphy, Director of VA to discuss this law.	
11. Closing Comments	Discussed holding governing board meetings every three months rather than every two. Agreed. If there is important business that comes up in between meetings we can always call a special meeting.	
12. ACOVA Meeting	Location: Date: Time:	Bismarck Comfort Inn, January 10 th & 11 th Thursday, @ 1:00 pm & Friday, @ 8:00 am
13. Next Meeting – Governing Board:		Wednesday, January 09, 2013 Bismarck Comfort Inn 10:30 am
14. Adjournment		Motion by Ebach, seconded by Frojen to adjourn the meeting.
Approved by Governing Board & Administrator		<i>/s/ Mark B. Johnson, Administrator</i>

Legal Notices Posted By Margie Ourenhagen