

**NORTH DAKOTA VETERANS HOME  
LISBON, NORTH DAKOTA  
GOVERNING BOARD MEETING**

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**DATE/TIME:** Thursday, August 04, 2011 @ 10:00 AM. **LOCATION** North Dakota Veterans Home-Board Room: **MEETING:** X Regular Special

**MEETING CALLED TO ORDER:** by Chairman, Norris Braaten

**Membership:** Norris Braaten, Chairman John Adolf Daryl Beard Lee Finstad Dean Overby Darrol Schroeder

**Absent:** DuWayne Ternes

**Others Present by Invitation:** Mark Johnson, Administrator Kristin Lunneborg, CFO Russell Handegard, Owner's Representative  
Laura Bearfield, Assistant Attorney General Bill Peterson, Assistant Attorney General

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
<b>01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.</b>	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
<b>02. Roll Call: Recording Secretary</b>	Roll call taken by recording secretary	A quorum was present.
<b>03. Welcome: Chairman-Norris Braaten</b>	Chairman welcomed Members and Guests.	
<b>04. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten</b>	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
<b>05. Approval of Minutes: Chairman-Norris Braaten Governing Board Minutes ➤ May 10, 2011</b>	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Adolph, seconded by Overby to approve the May 10, 2011 minutes.
<b>06. Melvin Norgard Memorial Fund</b>	Discussed memo received from the Attorney General's Office that concludes that the "Legislative Assembly is required to "consider recommendations of the governing board"... but is not required to adopt those recommendations when determining appropriations for the Veterans Home".	Motion by Finstad, seconded by Beard to forward to the Department of Veterans Affairs a request for a proposed law that would change the legislation that allows the Legislature authority over money that is derived from a donation or bequeathed to the Veterans Home. Roll call vote: All Aye.
<b>07. Executive Session Norris Braaten, Chairman</b>	Entered into executive session, conducted under NDCC 44-04-19.2, for attorney consultation relating to correspondence from Grant's Mechanical and Foss Architecture & Interiors.	Motion by Overby, seconded by Finstad to enter executive session at 10:31 a.m. All Aye.  Motion by Adolph, seconded by Finstad to exit executive session at 11:15. All Aye.

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		<p>Motion by Beard, seconded by Finstad to have the Attorney General's office respond to Foss Architecture's claim for additional compensation with the same offer that we presented previously. Roll call vote: All Aye.</p> <p>Motion by Finstad, seconded by Schroeder that Mark Johnson receive the state 3% pay increase in addition to the pay increase granted at the May 10, 2011 board meeting.</p>
<p><b>08. Administrator's Report</b> <b>Mark B. Johnson</b></p>	<p>Work continues on the new building. Currently working on the landscaping and patio areas.</p> <p>Grand Opening for the new Veterans Home will be August 6<sup>th</sup> at 10:00 a.m. Several dignitaries will be present to speak at the ceremony.</p> <p>We received our certification letter from the Department of Veterans Affairs certifying that all standards have been met for the skilled nursing home section of the building and allowing for per diem payments to be made for all eligible veterans in the skilled nursing home.</p> <p>Discussed the basic care rate structure and whether to adjust the policy to include assets. There would need to be a change to the North Dakota Century Code to allow this.</p> <p>Discussion on smoking policy. Currently we have two designated areas on campus for the residents to smoke outside; staff are not allowed to smoke on campus. Discussed concerns from area homeowners. Board decided to leave policy as is for now.</p>	<p>Motion by Finstad, seconded by Overby to have Daryl Beard look into this issue further. Roll call vote: All Aye.</p>

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	Discussed discharge notice issued to a basic care resident.	Motion by Adolph, seconded by Overby to accept the Administrator's report. All Aye
<b>09. Financial Report:</b> <b>Accounting Manager-Kristin Lunneborg</b>	<p>Update on construction fund budget. There is \$1,466,620 remaining in appropriation authority for items that are yet to be completed; \$1,435,726 is general fund authority and \$30,894 is special fund authority. This amount will be carried over into the 2011-2013 biennium. There is approximately \$170,000 remaining in the contingency budget.</p> <p>Update on biennium end financials. We had about \$1 million in unused appropriation authority for the operating budget, with a turn back of \$342,000 in general funds to the state. The unused authority is due to the delay in moving into the new Veterans Home; the budget was forecasted using an October 1, 2010 move in date.</p> <p>Census update given. We are at a point that we can start admitting new residents. We admitted 2 on basic and 4 on skilled in July.</p>	Motion by Beard, seconded by Adolph to approve the financial reports. Roll call vote: All Aye.
<b>10. Russell Handegard, Owner's Representative</b>	Russell Handegard updated the board on various projects yet to be completed on the grounds. The contract for street lighting was awarded to Grotberg Electric; a firm from Horace, ND has been hired to work on specs for the irrigation system; and planning is still progressing on the move of the gazebo.	
<b>11. Next ACOVA Meeting</b>	Date: Location: Time:	November 17 & 18, 2011 Bismarck Comfort Inn
<b>12. Next Meeting – Governing Board:</b>	Date:	Tuesday, October 11, 2011

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	Location: Time:	Lisbon-NDVH Board Room 10:30 AM
<b>13. Adjournment</b>	Request motion to adjourn meeting.	Motion by Overby, seconded by Beard to adjourn meeting. All Aye.
<b>Approved by Governing Board &amp; Administrator</b>		<i>/s/ Mark B. Johnson, Administrator</i>

Legal Notices Posted By Margie Ourenhagen