

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Tuesday, September 07, 2010 @ 10:30 AM. **LOCATION:** North Dakota Veterans Home-M/P Room: **MEETING:** X Regular Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: Norris Braaten, Chairman John Adolf Daryl Beard Lee Finstad Dean Overby
DuWayne Ternes

Absent Darrol Schroeder

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Chief Financial Officer-Kristin Lunneborg Margie Ourenhagen, Executive Secretary
Physical Plant Director-Bob Nelson Russell Handegard, Owners Representative Jill McRitchie, Pharmacist

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	NAR (No Action Required)
02. Roll Call: Recording Secretary	Roll call taken by recording secretary	A quorum was present.
03. Welcome: Chairman-Norris Braaten	Chairman welcomed Members and Guests.	NAR (No Action Required)
04. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
05. Approval of Minutes: Chairman-Norris Braaten Governing Board Minutes ➤ June 29, 2010	Chairman called for additions/corrections/motion to accept the minutes.	Motion # 1 made by Overby, seconded by Adolf approve the governing board minutes from June 29, 2010. All aye.
06. Construction Report-New Facility Owners Representative-Russell Handegard	<ul style="list-style-type: none"> • Russell Handegard updated the board on the meetings with the three prime contractors and Midwest Testing concerning the high water tables. • Bore holes were drilled as a testing measure. 500 feet of drain tile was placed on the Southeast portion to lower the water tables 24" below grade. • Soil preparation has been started on the roadways. • Handegard presented the penalty letter he submitted to Foss Architecture & Interiors to be submitted to the prime contractors regarding if scheduled dates are not met. 	Motion # 2 made by Beard, Finstad to accept the construction report from Handegard. All aye.

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<p>07. Administrator's Report Mark B. Johnson</p>	<ul style="list-style-type: none"> • Budget Items: <ul style="list-style-type: none"> A. Administrator House <ul style="list-style-type: none"> • Chairman Braaten reported on the tour taken by Ternes, Handegard and himself of the present administrator's home for needed repairs. B. Old Building <ul style="list-style-type: none"> • Demolition of the existing building will not be submitted in the 2011-2013 budget. • Budget for minimal heating of the 90's addition 	<p>Motion # 3 made by Overby, seconded by Adolf to project in the 2011-2013 budget 450,000 to build a new administrators residence and \$40,000 for a hot water heating system in the present administrator residence. All Aye.</p> <p>Administrator Johnson will request drawings, not to exceed 3,000 sq ft, handicap accessible from the local lumber yard to present to the Governing Board.</p> <p>Looking into a 65% match grant from VA to demo old building.</p> <p>Place demolition or usage of the present building in the strategic plan.</p>
<p>08. Financial Report: Chief Financial Officer-Kristin Lunneborg</p>	<p>Summary of construction budget was given. To date we have spent \$ 22,987,986 on the project, leaving a construction fund balance of \$12,188,979. After deducting approved change orders there is approximately \$147,618 left in contingency funds.</p> <ul style="list-style-type: none"> • Financial Update with 46% of biennium remaining, revenues are at \$521,826.72 and Expenditures are at \$516,131.81. • Census data report was provided. Current Census is 38 on skilled and 65 on basic. Skilled currently has a waiting list of 30 people, basic none. • Basic and skilled accounts receivable reports were provided. There are no write-offs requested at this time. • Tuition reimbursement request for, Susie Schlecht, in the amount of \$1,164.93 was made. 	<p>Motion # 4 made by Ternes, Overby to pay the tuition reimbursement request in the amount of \$1,164.93. All Aye.</p>

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	<ul style="list-style-type: none"> • Status report on the Medicare D reimbursements was given. • The June 30, 2009 biennium audit was discussed. • The 2011-2013 budget was presented. • The Position Information Questionnaire has been submitted to HR for the Universal worker. • Discussed engineer's estimates for the geothermal system. Projections are much higher than number given last biennium. • 2011-2013 Optional Budget was discussed; the following changes were made: <ul style="list-style-type: none"> • Change heating system for Administrator's house to \$21,000. • Delete the \$30,000 for curb & gutter. • Delete the \$745,000 for demolition of existing veterans home. 	<p>Title 38 will be researched further by Beard</p> <p>Motion # 5 made by Beard, seconded by Ternes to accept the monthly financials report. All Aye.</p> <p>Motion # 6 made by Ternes, seconded by Beard to approve the 2011-2013 budget request with changes. All Aye.</p>
<p>09. Strategic planning Norris Braaten, Chairman</p>	<ul style="list-style-type: none"> • Discussion was held on the present strategic plan. 	<p>The present strategic plan will be e-mailed to the board members to review.</p> <p>Motions # 7 made by Overby, seconded by Adolf that Eide Bailley assist in the rate setting for Basic Care. All Aye.</p>
<p>10. North Dakota Administrative Code Article 86-01-01 & 86-03-01 to 86-03-10 Daryl Beard</p>	<p>Proposed amendments to and repeal of Sections of N.D. Admin. Code</p> <ul style="list-style-type: none"> • Article 86 Chapter 1 Section 1 • Article 86 Chapter 3 Sections 1-10 • 86-03-01-01 	<p>Motion # 8 made by Finstad, seconded by Adolf to accept the written revised green or blue, except the struck through green and blue, as revised 12/01/08.</p> <p>Roll call vote: Adolf, Finstad and Braaten "aye". Beard, Overby and Ternes "nay". Motion failed.</p>
<p>11. ACOVA Meeting</p>		<p>Bismarck Comfort Inn Thursday-Sept 23, 2010 @ 1:00 pm & Friday-Sept 24, 2010 @ 8:00 am</p>
<p>12. Next Meeting – Governing Board:</p>		<p>Tentative-Tues & Wed, Nov 16 & 17, 2010 Bismarck Comfort Inn</p>

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		9:00 am
13. Adjournment		Motion # 9 made by Beard, seconded by Overby to adjourn. All aye.
Approved by Governing Board & Administrator		<i>/s/ Mark B. Johnson, Administrator</i>