Page 1 of 5

DATE/TIME: <u>Tuesday</u>, <u>June 29, 2010 @ 10:30 AM</u>. LOCATION: <u>North Dakota Veterans Home-M/P Room</u>: <u>MEETING</u>: <u>X</u> Regular Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Members Present: Norris Braaten, Chairman John Adolf Daryl Beard Orletta Kilen Dean Overby Darrol Schroeder

Members Absent: DuWayne Ternes

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Executive Secretary-Margie Ourenhagen Lee Finstad, Governing Board Appointee Russell Handegard, Owners Representative Wanda Cavett, Director of Nursing Jann Neameyer, Director of Social Services LisaWalton, Dietitian

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Tour of building site @ 9:30	Tour of the building site was taken by available	
	Board Members.	
02. Pledge of Allegiance/Moment of silence for		Chairman called for the Pledge of Allegiance,
POW/MIA's requested by Chairman.		followed by a moment of silence for the
		POW/MIA's.
03. Roll Call:		
Recording Secretary	Roll call taken by recording secretary	A quorum was present.
04. Welcome:		
Chairman-Norris Braaten	Chairman welcomed Members and Guests.	
05. Approval/Conflict of Interest of Agenda Items	Chairman asked if any board members have a	There are no conflicts of interest stated at this
Chairman-Norris Braaten	conflict of interest with any agenda items.	time.
06. Approval of Minutes:	Minutes e-mailed to Board Members.	Motion made by Schroeder, seconded by
Chairman-Norris Braaten	Chairman called for additions/corrections/motion to	Beard to approve the Governing board
Governing Board Minutes	accept the minutes.	minutes from May 13, 2010. All aye.
Conference Call-May 13, 2010		
07. Construction Report-New Facility	Discussion held on the following topics:	Motion made by Beard, seconded by Kilen to
Owners Representative-Russell Handegard	• Change order # 21G.	accept the 54 day extension for change order
	 Meeting with the North Dakota State 	# 21G as drafted by Foss Architect &
	Department of Health	Interiors subject to approval by Mike Mullen,
	 Construction wrap up 	Assistant Attorney General, and subject to
		being accepted by July 10, 2010.
08. North Dakota Administrative Code	Due to the 2003 Performance Audit the proposed	
Article 86-01-01 & 86-03-01 to 86-03-10	amendments of Sections of N.D. Administrative	
Daryl Beard	Code Article 86 Chapter 1 Section 1 & Article 86	
	Chapter 3 Sections 1-10 were drafted.	

NORTH DAKOTA VETERANS HOME LISBON, NORTH DAKOTA

GOVERNING BOARD MEETING

Page 2 of 5

DATE/TIME: Tuesday, June 29, 2010 @ 10:30 AM LOCATION: North Dakota Veterans Home: X_Regular __Special

draft, w. 01/18/03 Referen • Mik refe disc. • SB 10.1	Beard presented the Administrative Code which was approved by the Governing Board 188, with his suggested changes and deletions. The suggested changes and deletions are was made to the following: The Mullen's letter dated 06/15/10 which was not caused at the rulemaking hearing. The suggested 01/07/03 (refers to 37-15-1) (Priorities for admission to veterans' home) The suggested changes and deletions.	Motion made by Schroeder, seconded by Overby that the NDVH staff replies by e-mail to the Governing Board what the facility recommendations are for changes to the rules and regulations to admission. Roll call vote: Adolf aye, Beard nay, Kilen nay, Overby aye, Schroeder aye, and Braaten aye. Motion
• Mik refe disc • SB 10.1	ke Mullen's letter dated 06/15/10 which ers to additional language added that was not cussed at the rulemaking hearing. 2299 (Dated 01/07/03) (refers to 37-15-1(Priorities for admission to veterans' home) occ 23-09.3 (Basic Care Facilities)	Overby that the NDVH staff replies by e-mail to the Governing Board what the facility recommendations are for changes to the rules and regulations to admission. Roll call vote: Adolf aye, Beard nay, Kilen nay, Overby aye,
 ND ND defi ND - Re ND vete ND 	CC 23-16 (Licensing Medical Hospitals) CC 37-01-40 (Veterans & wartime veteran fined) CC 37-15-10 (Admittance to veterans' home dequirements governing) CC 37-15-10.1 (Priorities for admission to erans' home), which refers to the following CC Chapter 28-32 (Administrative Agencies actice Act).	carried aye 4, nay-2, and absent-1.
<u> </u>	istrator Johnson discussed the following items that need to be added into the 2011-udget:	
C. D. E. F.	Administrator's present dwelling 1) Independent review Old Building 1) Uses 2) Demolition 3) Asbestos removal Resident Workshop Landscaping Irrigation Keyless Entry Streets (Back street going north needs to be	Chairman Braaten will appoint a committee, consisting of Braaten, Ternes and Overby, to do a study on the Administrator's dwelling. Administrator Johnson will contract the National Guard to assist in dirt moving this fall.

Page 3 of 5

DATE/TIME: Tuesday, June 29, 2010 @ 10:30 AM LOCATION: North Dakota Veterans Home: X_Regular __Special

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	added to the budget. H. Dragline the Oxbow (Develop a water escape)	
10. Financial Report: Chief Financial Officer-Kristin Lunneborg	A written report was submitted by Kristin Lunneborg, CFO.	Motion by Overby, seconded by Schroeder to approve the financial reports. Roll call vote: all aye.
	Summary of construction budget was given. To date we have spent \$19,996,272 on the project, leaving a construction fund balance of \$15,180,693. After deducting approved change orders there is approximately \$239,866 left in contingency funds.	
	Financial reports were provided to those in attendance. Our financial situation overall is good at this point in the biennium. Revenues are above projections by 7% or \$1,126,156. The amounts being collected for resident rents and VA per diem are higher than anticipated. This is due to faster turnaround from VA on payments, increased rates for per diem reimbursement and higher rent collections than budgeted.	
	Census data report was provided. Current Census is 38 on skilled, with a waiting list of 20 people; and 64 on basic, with no waiting list.	
	There were no request for write off's on the Basic or Skilled Accounts Receivable. Discussion was held on the State Land Department	Mike Mullen, Assistant Attorney General, and Lee Finstad, Board Member are reviewing the oil and gas lease property in
	oil & gas lease sale in McKenzie County.	question.
11. Director of Nursing Wanda Cavett/Jann Neameyer	Wanda Cavett, Director of Nursing, Jann Neameyer, Director of Social Services and Lisa Walton, Dietitian updated the board on the tentative plans for transition to the new building.	Staff will update the governing board next meeting.

Page 4 of 5

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	Discussion was held on training staff for the new building on the following: 1) CNA classes 2) Serve Safe Classes 3) Household/neighborhood philosophy 4) Education from Nebraska Nursing Homes 5) Working on new PIQ for universal worker 6) The Med-tech program will also be utilized in the new building.	
12. NDVH Foundation Chairman-Norris Braaten	Mike Dobmeier, Foundation Chairman reported to Chairman Braaten The Foundation Board has a full committee. Balance to date in the foundation fund is \$143,237.54. Contributions were collected at the DAV convention to be donated to the ND Veterans Home.	The NDVH Foundation articles and structure will be e-mailed to the new governing board members.
13. Strategic planning Norris Braaten, Chairman	Discussion was held on reviewing and implementing the strategic plan.	Next strategic planning meeting will be held in conjunction with the Governing Board Tuesday & Wednesday, September 7 & 8, 2010 @ Bismarck Comfort Inn.
14. Board Members Meeting Attendance Norris Braaten, Chairman	Concern was voiced by Board Members regarding attendance by phone versus personal attendance for Board Meetings.	
15. Closing Comments	The Governing Board expressed their appreciation to Orletta Kilen for her six years of service to the Governing Board (July 01, 2004-June 30, 2010).	
16. ACOVA Meeting	Date: Location: Time:	To be announced
17. Next Meeting – Governing Board:	Date:	Tentative-Tues. & Wed., Sept 7 & 8, 2010

Page 5 of 5
DATE/TIME: Tuesday, June 29, 2010 @ 10:30 AM LOCATION: North Dakota Veterans Home: X_Regular __Special

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	Location:	Bismarck Comfort Inn
	Time:	9:00 AM
18. Adjournment	Request motion to adjourn meeting.	Motion by Schroeder, seconded by Kilen to adjourn meeting. All aye.
Agenda approved by Chairman & Administrator		/s/ Mark B. Johnson
		Mark B. Johnson, Administrator