

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD CONFERENCE CALL MEETING**

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DATE/TIME: Thursday, May 13, 2010 @ 10:30 AM. LOCATION: North Dakota Veterans Home-Administration Office: MEETING: X Regular Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: **Norris Braaten, Chairman** **Daryl Beard** **Dean Overby** **DuWayne Ternes**
 Jerry Meske, Vice Chairman **Orletta Kilen** **Darrol Schroeder**

OTHERS PRESENT BY INVITATION:

Mark B. Johnson, Administrator **Kristin Lunneborg, CFO** **Russell Handegard, Owners Representative**
Lyle Schuchard, A.C.O.V.A. Chairman **Mike Mullen, Assistant Attorney General**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Roll Call: Recording Secretary	Roll call taken by recording secretary	A quorum was present.
02. Welcome: Chairman-Norris Braaten	Chairman welcomed Members and Guests.	
03. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
04. Approval of Minutes: Chairman-Norris Braaten Governing Board Minutes ➤ Regular Meeting-April 20, 2010	Chairman called for additions/corrections/motion to accept the minutes.	Motion by Beard, seconded by Kilen to approve the governing board minutes from April 20, 2010. All aye.
05. Executive Session – Consultation with Attorney & Owners Representative	Motion to enter executive session conducted under NDCC 44-04-19.2. Motion to exit executive session Russell Handegard presented to the governing board a letter he drafted to Mike Mullen outlining his investigation into the facts surrounding the trench backfill failures. Discussed need to address the completion date on the latest construction schedule. The date is now being pushed into April 2011.	Motion by Schroeder, seconded by Beard to enter into executive session at 10:38 a.m. Roll call vote: all aye. Motion by Schroeder, seconded by Beard to exit executive session at 11:08 am. Roll call vote: all aye. Motion by Schroeder, seconded by Kilen to approve the letter written by Russell Handegard. Roll call vote: all aye. Motion by Ternes, seconded by Schroeder to have Russell Handegard address the building completion date with the contractors. Roll call vote: all aye.

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	Mark Johnson's evaluation was discussed and approved during an executive session of the board at the meeting dated April 20, 2010. Due to oversight, the motion to approve evaluation and pay raise was not done in open session.	Motion by Overby, seconded by Beard to approve the evaluation and 5% pay raise for Administrator Mark Johnson. Roll call vote: Beard, Overby, Kilen, Schroeder, and Braaten "aye". Meske "nay". Ternes abstained.
06. Administrator's Report Mark B. Johnson	<p>The following items need to be considered for the 2011-2013 budget:</p> <ul style="list-style-type: none"> • Demolition or Retention of 1991 Addition • Landscaping (removed from SB 2075) • Sprinkler system (removed from SB 2075) • Mill, overlay, curb and gutter (removed from SB 2075) • Administrator's House <p>Discussed getting estimates for the demolition of the existing veterans' home and the administrator's home. The board could include a stipend in the budget for the Administrator to live off campus. The other items removed from SB 2075 will be added to the budget request for the 2011-2013 biennium.</p>	
07. Next ACOVA Meeting		Thursday & Friday, May 20 & 21, 2010 Lisbon Veterans Home 9:00 AM
08. Next Meeting – Governing Board:		Tuesday June 22, 2010 Lisbon-NDVH M/P Room 10:30 AM
09. Adjournment		Motion by Kilen, seconded by Schroder to adjourn. All aye.
Approved by Chairman & Administrator		/s/ Mark B. Johnson Mark B. Johnson, Administrator

Legal Notices Posted By Margie Ourenhagen