

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Wednesday, January 28, 2009 @ 10:30 AM. **LOCATION:** Bismarck Comfort Suites-Meeting Room A: **MEETING:** X Regular ___ Special ___

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Members Present: Norris Braaten, Chairman Daryl Beard Orletta Kilen Jerry Meske, Vice Chairman Brad Maasjo
 Darrol Schroeder DuWayne Ternes

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg Lyle Schuchard, Secretary of A.C.O.V.A.

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	Chairman Braaten dispensed of the Pledge of Allegiance; A moment of silence was held for the POW/MIA's.	NAR (No Action Required)
02. Roll Call: Recording Secretary	Roll call taken by recording secretary	A quorum was present.
03. Welcome: Chairman-Norris Braaten	Chairman Braaten welcomed Members and Guests.	NAR (No Action Required)
04. Approval of Governing Board Minutes: Chairman-Norris Braaten Conference Call Meeting-January 05, 2009	Motion # 1 made by DuWayne Ternes, seconded by Daryl Beard to accept the minutes as corrected.	Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 1 carried
05. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman Braaten asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
06. Responsible Board Membership Chairman-Norris Braaten	Discussed the legislative calendars and testimony responses.	NAR (No Action Required)
07. Building Committee Report Administrator-Mark Johnson & Chairman-Norris Braaten	Administrator Johnson accepted the resignation of Dick Espeland. Motion # 2 made by Darrol Schroeder, seconded by Jerry Meske to have DuWayne Ternes contact Comstock Construction regarding who they would use for the electrical and mechanical contractors. Motion # 3 made by DuWayne Ternes, seconded by Jerry Meske to have Mike Mullen, Attorney General's Office, draft a letter stating at this time the Governing Board has gone on record to not award a contract to Peterson construction or any other contractor pending resolution of legal	Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 2 carried Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 3 carried

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	<p>clarification.</p> <p>Motion # 4 made by Daryl Beard, seconded by Orletta Kilen to pay the Foss Architecture statement for December services as recommended by Building Committee. This is to pay Foss Architecture the December statement excluding the reproduction and postage.</p> <p>Motion # 5 made by DuWayne Ternes, seconded by Daryl Beard to send a letter to Foss Architecture stating that Rochelle Conzemius, AIA is to be the lead Architect through the remainder of project and she will be the individual to handle construction meeting.</p> <p>Motion # 6 made by Jerry Meske, seconded by Orletta Kilen to authorize the Building Committee to set amount to put into SB 2025 after meeting with OMB and Attorney General.</p>	<p>Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 4 carried</p> <p>Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 5 carried.</p> <p>Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 6 carried</p>
<p>08. Bid Opening Administrator-Mark Johnson</p>	<p>The Governing Board reviewed the Construction Bids from 1/27/09.</p>	<p>Action Required</p>
<p>09. Legislative Bills Administrator-Mark Johnson</p>	<p>Discussed the following proposed legislative bills.</p> <ul style="list-style-type: none"> • HB 1267 - Geothermal Heating • SB 2007 - Budget-Veterans Home • SB 2025 - Additional New Facility Funds • SB 2075 - Exterior Finishing – New Facility • SB 2133 - NDCC & Telephone Services • HB 1057 - NDCC Governance 	<p>HB 1057 - NDCC Governance 37-15-07 Section 4 (2)</p> <ul style="list-style-type: none"> • Recommended changing the appointment of the seven members of the Governing Board, four members must qualify as a veteran rather than three.
<p>10. Financial Report: Accounting Manager-Kristin Lunneborg</p>	<p>Kristin Lunneborg, Accounting Manager, presented the following items:</p> <ul style="list-style-type: none"> • Financial Report: Percentage of Biennium Remaining is 20%. 	

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	<ul style="list-style-type: none"> • Census Data for Nov 2007 – Dec 2008. • Expenses for New Building as of 1/26/09. • Basic/Skilled Accounts Receivable for January 2009. <p>Motion # 7 made by Darrol Schroeder, seconded by Daryl Beard to approve the financial reports as presented.</p>	<p>Voting aye: Beard, Kilen, Meske, Maasjo, Schroeder, Ternes and Braaten. Voting nay: No one. Motion # 7 carried.</p>
11. Closing Comments	<p>Discussed surcharge summary letter received from Braun Intertec dated January 27, 2009.</p> <p>Discussed incorporating a strategic plan.</p> <p>Discussed the Veterans Home Foundation.</p>	
12. ACOVA Meeting	<p>Date: Location: Time:</p>	To be announced
13. NDVH Building Committee	<p>Date: Location: Time:</p>	To be announced
14. Next Meeting – Governing Board:	<p>Date: Location: Time:</p>	<p>Tuesday, March 10, 2009 NDVH-Lisbon 10:30 am</p>
15. Adjournment	<p>Motion # 8 made by Daryl Beard, seconded by Orletta Kilen to adjourn this meeting.</p>	Meeting adjourned
Minutes signed by Administrator		Mark B. Johnson, Administrator