

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Friday, November 21, 2008 @ 9:00 AM. **LOCATION:** Bismarck Comfort Inn-Meeting Room D: X Regular __Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: Norris Braaten, Chairman Daryl Beard Darrol Schroeder DuWayne Ternes
 Jerry Meske, Vice Chairman Orletta Kilen

Members Absent: Brad Maasjo

OTHERS PRESENT BY INVITATION:

 NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg Bob Nelson, Physical Plant Director
 Dick Espeland, NDVH Project Manager Mike Mullen, Assistant Attorney General Carl Bloomquist, representing ACOVA
 Jerry Balzer

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	Chairman, Norris Braaten, called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA's	NAR (No Action Required)
02. Roll Call: Recording Secretary	Roll call taken by recording secretary	A quorum was present.
03. Welcome: Chairman-Norris Braaten	Chairman Braaten welcomed Board Members and Guests.	NAR (No Action Required)
04. Approval of Governing Board Minutes: Chairman-Norris Braaten Regular Meeting-October 03, 2008 Conference Call-October 21, 2008	Motion #1 made by DuWayne Ternes, seconded by Darrol Schroeder to accept the October 3 rd & 21 st minutes as mailed.	Motion # 1 carried.
05. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman Braaten asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
06. Re-bidding of Construction Bids Dick Espeland, NDVH Project Manager	Dick Espeland, NDVH Project Manager discussed the following recommendations from the NDVH Building Committee: <ul style="list-style-type: none">• Re-bid the original construction project design and alternates with one change to eliminate the foundation walls and to raise the interior footings to the elevation of 99. • Geo-thermal will be included in the bid; however the Building Committee will continue to look at geo-thermal alternative designs.	Construction documents will be sent out early to mid December. Bid opening tentatively set for January 27, 2008.

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	<ul style="list-style-type: none"> • Implement an expedient process for approving invoices for payment and change orders that need immediate action. <p>Motion # 2 made by Jerry Meske, seconded by Orletta Kilen that the Construction Committee reviews and approves any change orders and invoices for payment provided they are within the budget. Monthly reports will be provided to the NDVH Governing Board outlining all payments or change orders approved by the Construction Committee.</p>	<p>Motion # 2 carried.</p> <p>Building Committee will review invoices for payment and change orders at regular weekly meetings, which will be posted in advance. If meeting is not necessary, will be cancelled.</p>
<p>07. Financial Report: Accounting Manager-Kristin Lunneborg</p>	<p>Kristin Lunneborg, Accounting Manager, presented the following items:</p> <ul style="list-style-type: none"> • Financial Report: Percentage of Biennium Remaining is 33%. • The following two emergency commission requests will be submitted Nov 26th at the Emergency Commission Meeting. <ol style="list-style-type: none"> 1. Additional 1.8 FTE for med techs and 1 FTE for week-end CNA position. 2. Transfer \$300,000 from salary line item to operating line item to cover deficit relating to contract nursing payments. 3. Expense report for New Building as of 11/18/08 • Census Data for Nov 2007 – Oct 2008 attached. • Basic/Skilled Accounts Receivable for October 2008 attached <p>Motion # 3 made by Darrol Schroeder, seconded Jerry Meske to write-off Account Receivable #'s 2, 5 & 6 from the Skilled Listing and #'s 1, 2 & 3 from the Basic Listing.</p>	<p>Motion # 3 carried.</p>

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	<p>Discussed the Jensen Brothers Construction Pay Request # 1, which was not received from Foss in time to request approval at the October board meeting. Since it did not receive board approval in October, an interest charge of \$3,204.16 was added to Pay Request # 2.</p> <p>Motion # 4 made by Darrol Schroeder, seconded by Jerry Meske to approve payment to Jensen Brothers Construction Inc. for \$339,463.91.</p> <p>Motion # 5 made by Orletta Kilen, seconded by Darrol Schroeder to approve the financial reports.</p>	<p>Motion # 4 carried.</p> <p>Motion # 5 carried.</p>
<p>08. Recess to Hearing @ 10:00 AM Chairman-Norris Braaten</p>	<p>Hearing regarding proposed amendments to and repeal of Sections of N.D. Administrative Code Article 86 Title 1 Section 86-01-01-01 and Article 86, Title 3 Sections 1-10:</p> <p>NDVH Governing Board Chairman, Norris Braaten, open the public hearing at 10:00 am (Hearing taped on tape side A)</p> <p>Testimony was presented by the following individuals:</p> <ol style="list-style-type: none"> 1. Mark B. Johnson, NDVH Administrator 2. Mike Mullen, Assistant Attorney General 3. Daryl Beard, NDVH Governing Board member. 4. Jerry Balzer, Veteran <p>NDVH Governing Board Chairman, Norris Braaten, closed the public hearing after all those in attendance had a chance to speak.</p>	<p>Deadline for written comments is Monday, December 1, 2008.</p> <p>These written comments will be reviewed by the NDVH Governing Board at the December board meeting.</p> <p>NDVH Governing Board approved changes will be submitted to Mike Mullen, Assistant Attorney General for review.</p> <p>Attorney General approved changes will be submitted to Administrative Rules Committee for consideration.</p> <p>The NDVH must give a written response to all the testimony given today and all the written comments received by December 1, 2008.</p> <p>Administrative Rules Committee will meet again in March 2009.</p>

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09. Closing Comments		
10. ACOVA Meeting	Date: Location: Time:	Friday & Saturday, November 21 & 22, 2008 Bismarck Comfort Inn-Mtg Room D Friday @ 1:00 pm Friday, Sat to be announced
11. Next Meeting – Governing Board:	Date: Location: Time:	Monday, December 15, 2008 NDVH-Lisbon 10:30 am
12. Adjournment	Motion # 6 made by Daryl Beard, seconded by Darrol Schroeder, to adjourn this meeting.	Meeting adjourned
Minutes signed by Administrator		Mark B. Johnson, Administrator