

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD CONFERENCE CALL MEETING**

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DATE/TIME: Tuesday, September 02, 2008 @ 5:00 PM. **LOCATION:** North Dakota Veterans Home : X Regular ___ Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Members Present: Norris Braaten, Chairman Daryl Beard Darrol Schroeder DuWayne Ternes
Jerry Meske, Vice Chairman Orletta Kilen

Members Absent: Brad Maasjo

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg Executive Secretary-Margie Ourenhagen

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	Chairman dispensed with the Pledge of Allegiance, followed by a moment of silence for the POW/MIA	<ul style="list-style-type: none"> • No Action Required
02. Roll Call: Recording Secretary	Roll call taken by recording secretary	<ul style="list-style-type: none"> • A Quorum was present.
03. Welcome: Chairman-Norris Braaten	Chairman Braaten welcomed Board Members and Guests.	<ul style="list-style-type: none"> • No Action Required
04. Approval of Governing Board Minutes: Chairman-Norris Braaten Regular Meeting-August 21, 2008	Motion # 1 was made by Darrol Schroeder, seconded by Orletta Kilen to approve the August 21 st minutes as e-mailed.	<ul style="list-style-type: none"> • Motion # 1 carried.
05. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	Chairman Braaten asked if any board members have a conflict of interest with any agenda items.	<ul style="list-style-type: none"> • There are no conflicts of interest stated at this time.
06. Financial Report: Accounting Manager-Kristin Lunneborg 2009-2011 Budget Article 86-03	<ul style="list-style-type: none"> • Discussed the 2009-2011 budget. The total operating budget is \$14,771,082 and the total optional package is \$14,170,416 for a total of \$28,941,498. • Discussion on the \$2,377,344 additional authority needed to get up to the \$25.6 million for the building project. • Motion # 2 made by DuWayne Ternes, seconded by Darrol Schroeder to approve the 2009-2011 budget as presented. • Discussion was held on corresponding the meeting dates and Article 86-03 publishing dates. 	<ul style="list-style-type: none"> • Funding for the new building needs to be approved within the 180 days of when the conditional approval was granted by the VA. • Motion # 2 carried.
07. Progress of New Building Administrator-Mark Johnson	<ul style="list-style-type: none"> • The advertisement for bids for the construction of the new North Dakota Veterans Home has 	<ul style="list-style-type: none"> • This bidding date will be discussed further at the pre-bidding meeting, Thursday,

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
<p>Surcharge bids Bid opening date Hiring Project Manager</p>	<p>been published. Bid opening is scheduled for 2:00 PM on Thursday, September 25, 2008. Contractors have replied this is not sufficient time to allow them to gather figures for the bidding.</p> <ul style="list-style-type: none"> • Discussed the bids received for the Surcharge work. (See attached). Motion # 3 made by DuWayne Ternes, seconded by Daryl Beard to approve the low bid from Jensen Brothers. • Discussed Dick Espeland's resume. • Motion # 4 made by Darrol Schroeder, seconded by Orletta Kilen to authorize the Administrator to hire a temporary employee to be the Project Manager for the new Veterans Home. 	<p>September 11, 2008.</p> <ul style="list-style-type: none"> • Motion # 3 carried. • Motion # 4 carried.
<p>08. Closing Comments</p>	<ul style="list-style-type: none"> • Discussion was held on the bid requesting \$600.00 deposit for a copy of the bid. 	<ul style="list-style-type: none"> • Administrator Johnson will contact Foss Architect pertaining to this charge.
<p>09. ACOVA Meeting</p>	<p>Date: Location: Time:</p>	<ul style="list-style-type: none"> • Meeting date has not been set.
<p>10. Next Meeting – Governing Board:</p>	<p>Date: Location: Time:</p>	<ul style="list-style-type: none"> • Tentative meeting dates • Friday, Sept. 26th, Lisbon @ 9:00 am • Thursday, Oct. 2nd, Lisbon @ 10:30 am
<p>11. Adjournment</p>	<ul style="list-style-type: none"> • Motion # 5 made by DuWayne Ternes, seconded by Darrol Schroeder to adjourn this meeting. 	<ul style="list-style-type: none"> • Meeting adjourned.
<p>Minutes signed by Administrator</p>		<p>Mark B. Johnson, Administrator</p>