

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Thursday, August 21, 2008 @ 10:00 AM. **LOCATION:** Foss Architecture & Interiors Conference Room: X Regular __Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Members Present: Norris Braaten, Chairman Daryl Beard Brad Maasjo Darrol Schroeder DuWayne Ternes
Orletta Kilen

Members Absent: Jerry Meske, Vice Chairman

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg Bob Nelson, Physical Plant Director
Steve Schilke from Ulteig Engineering Shawn Schwartz from Braun Intertec
Rick Hoganson-AIA, Principal Architect & Rochelle Conzemius-AIA*Architect from Foss Architecture & Interiors

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	<ul style="list-style-type: none"> Chairman called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA 	<ul style="list-style-type: none"> No Action Required
02. Roll Call: Recording Secretary	<ul style="list-style-type: none"> Roll call taken by recording secretary 	<ul style="list-style-type: none"> A Quorum was present.
03. Welcome: Chairman-Norris Braaten	<ul style="list-style-type: none"> Chairman Braaten welcomed Board Members and Guests. 	<ul style="list-style-type: none"> NAR (No Action Required)
04. Approval of Governing Board Minutes: Chairman-Norris Braaten Regular Meeting-August 15, 2008	<ul style="list-style-type: none"> Motion # 1 was made by Darrol Schroeder, seconded by Orletta Kilen to approve the August 15th minutes as e-mailed. 	<ul style="list-style-type: none"> Motion # 1 carried.
05. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	<ul style="list-style-type: none"> Chairman Braaten asked if any board members have a conflict of interest with any agenda items. 	<ul style="list-style-type: none"> There are no conflicts of interest stated at this time.
06. Planning Session	<ul style="list-style-type: none"> Conditional approval letter has been submitted to VA and we are awaiting approval. 	<ul style="list-style-type: none"> All documents have to be submitted within 180 days from date of signature on the conditional approval.
07. Progress of New Building Administrator-Mark Johnson Bid letting Bid opening	<ul style="list-style-type: none"> Discussed the bid letting process and the printing of plans. Notice to Proceed could be given to permit contractors on site sooner and allow time for the contracts to be signed. The Penthouse Mechanical rooms, which are approximately 13,000 sq ft, are above and beyond the 159,000 sq feet. Board was under 	<ul style="list-style-type: none"> Foss will be printing 80 sets, 350 pages for each set. No deposit will be required for plans. Plans will be required to be turned back in so they can be later distributed to the contractors awarded the project. The total building including the four Penthouse Mechanical rooms is now at

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	<p>the opinion that everything was included in the 159,000.</p> <ul style="list-style-type: none"> • Discussion was held on the geothermal heating and the effect this cost will have in the mechanical rooms. • Discussion was held on the advantages of surcharging and settlement. Engineers, Steve Schilke from Ulteig Engineering & Shawn Schwartz from Braun Intertec, believe the surcharge should compact the site 3-4” with an additional settlement of 1” sometime after building is built. • Discussion was held on the planned area for burial of the existing building. • Motion # 2 made by Orletta Kilen, seconded by Brad Maasjo to proceed as planned with bid opening September 25th @ 2:00 pm with board meeting to follow on Friday, September 26th @ 9:00 am in Lisbon. • Discussion was held on proceeding with the hiring of a Project Manager. • Lengthy discussion was held on the project alternates and their priority listing. • Motion # 3 made by Duane Ternes, seconded by Brad Massjo to do surcharge based upon information received today. 	<p>172,000 sq ft.</p> <ul style="list-style-type: none"> • There are no guarantees that surcharging will be sufficient so that spread footings could be eliminated. • Motion # 2 carried. • Motion # 3 carried with all voting yes with the exception of Daryl Beard.
<p>08. Financial Report: Accounting Manager-Kristin Lunneborg 2009-2011 Budget</p>	<ul style="list-style-type: none"> • Motion # 4 made by DuWayne Ternes, seconded by Orletta Kilen to give Mark Johnson, Administrator a 5% raise retroactive to May 1, 2008. • Motion # 5 made by DuWayne Ternes, seconded by Orletta Kilen to approve the 2009-2011 operating budget as presented. 	<ul style="list-style-type: none"> • Motion # 4 carried. • Motion # 5 carried
<p>09. Closing Comments</p>		
<p>10. ACOVA Meeting</p>	<p>Date:</p>	

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	Location: Time:	
11. Next Meeting – Governing Board:	Date: Location: Time:	<ul style="list-style-type: none"> • September 26, 2008 • Lisbon • 9:00 am
12. Adjournment	<ul style="list-style-type: none"> • Motion # 6 made by DuWayne Ternes, seconded by Brad Maasjo to adjourn this meeting. 	<ul style="list-style-type: none"> • Meeting Adjourned.
Minutes signed by Administrator		Mark B. Johnson, Administrator