

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

Page 1 of 3

DATE/TIME: Friday, August 15, 2008 @ 9:00 AM. **LOCATION:** Bismarck Comfort Inn – Meeting Room E: **MEETING** X Regular Special

MEETING CALLED TO ORDER: by Chairman, Norris Braaten

Membership: Norris Braaten, Chairman Daryl Beard Brad Maasjo Darrol Schroeder DuWayne Ternes
 Jerry Meske, Vice Chairman Orletta Kilen

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg A.C.O.V.A. Chairman-Rudy Jenson

AGENDA ITEM

PRESENTATION/DISCUSSION

RECOMMENDATION/ACTION

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	<ul style="list-style-type: none"> • Chairman called for a moment of silence to be held for the POW/MIA 	<ul style="list-style-type: none"> • No Action Required
2. Roll Call: Recording Secretary	<ul style="list-style-type: none"> • Roll call taken by recording secretary 	<ul style="list-style-type: none"> • A Quorum was present.
3. Welcome: Chairman-Norris Braaten	<ul style="list-style-type: none"> • Chairman Braaten welcomed Board Members and Guests. 	<ul style="list-style-type: none"> • NAR (No Action Required)
4. Approval of Governing Board Minutes: Chairman-Norris Braaten <ul style="list-style-type: none"> • Regular Meeting-July 08, 2008 	<ul style="list-style-type: none"> • Motion # 1 was made by Orletta Kilen, seconded by Darrol Schroeder to accept the minutes as e-mailed with the exception that Daryl Beard was absent from the meeting. 	<ul style="list-style-type: none"> • Motion # 1 carried.
5. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	<ul style="list-style-type: none"> • Chairman Braaten asked if any board members have a conflict of interest with any agenda items. 	<ul style="list-style-type: none"> • There are no conflicts of interest stated at this time.
6. New Building Suite & Plans Administrator-Mark Johnson	<ul style="list-style-type: none"> • Administrator Johnson reported on our building project presentation he gave at the NASVH Convention in Tampa Bay, Florida. • Discussion was held on Foundation's who want to donate to the New Veterans Home. 	<ul style="list-style-type: none"> • Administrator Johnson will be attending a meeting today with O.M.B. • NDVH Foundation meeting will be held in early October.
7. Progress of New Building Administrator-Mark Johnson <ul style="list-style-type: none"> • Bid letting - August 20th • Bid opening – September 22nd 	<ul style="list-style-type: none"> • Discussion was held on the advertisement for bids on the surcharge and the amount of feet necessary for surcharge. • Discussed the alternates and priority list for the building. 	<ul style="list-style-type: none"> • Bid letting is schedule for August 20th, with a bid opening date of September 23rd. • Request bidding documents • Chairman will send a letter from the board to Foss Architecture requesting Foss to provide information by August 21st as to whether the surcharge is

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Page 2 of 3

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		<p>necessary and a list of projects that have used surcharging.</p> <ul style="list-style-type: none"> • Chairman will request a letter of opinion from Braun Intertec on the amount of surcharging needed.
<p>8. Tuition Reimbursement Administrator-Mark Johnson</p> <ul style="list-style-type: none"> • Tuition Reimbursement 	<ul style="list-style-type: none"> • Discussion on the Attorney Generals opinion regarding Faye Heuther’s tuition reimbursement request. • Motion # 2 was made by Daryl Beard, seconded by Orletta Kileen to rescind the previous motion and not pay the tuition reimbursement request as the board feels it has been paid in full by previous payments of \$9,400. 	<ul style="list-style-type: none"> • Motion carried unanimously by a roll call vote.
<p>9. Financial Report: Accounting Manager-Kristin Lunneborg</p> <ul style="list-style-type: none"> • Financial Statement Enclosed • Census Data • Basic/Skilled Accounts Receivable • Foss Architecture Bill • 2009-2011 Budget 	<ul style="list-style-type: none"> • Financial Statements were not presented due to time restrictions. • Foss Architecture Statement for Professional Services from July 1, 2008 through July 31, 2008 totaling \$403,751.05.00 was discussed. Motion # 3 was made by Brad Maasjo, seconded by Darrol Schroeder to deduct the Interest of \$1,866.62 and pay the outstanding bill. • The 2009-2011 Budget was discussed at length. • Motion # 4 was made by Brad Maasjo, seconded by Daryl Beard that we retain a construction project manager after bids are awarded. • Motion # 5 was made by Brad Maasjo, seconded by DuWayne Ternes to have the Administrative Committee pursue a bill to keep the 1991 addition. 	<ul style="list-style-type: none"> • Motion # 3 carried. • Motion # 4 carried. • Motion # 5 carried.
<p>10. Article 86-03 Daryl Beard</p>		<ul style="list-style-type: none"> • Proceed with the publications. • Changes must be filed with the Legislative

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Page 3 of 3

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		Council by November 15 th .
10. Closing Comments	•	•
11. ACOVA Meeting	<ul style="list-style-type: none"> • Date: • Location: • Time: 	•
12. Next Meeting – Governing Board:	<ul style="list-style-type: none"> • Date: • Location: • Time: 	<ul style="list-style-type: none"> • Tentative Thursday, August 21, 2008 • Fargo-Foss Architecture • 10:00 am
13. Adjournment	<ul style="list-style-type: none"> • Motion # 6 made by Brad Maasjo, seconded by Daryl Beard to adjourn this meeting. 	<ul style="list-style-type: none"> • Motion # 6 carried
Minutes signed by Administrator		Mark B. Johnson, Administrator