

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD CONFERENCE CALL MEETING**

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**DATE/TIME: Thursday, May 29, 2008 @ 10:30 AM. LOCATION: North Dakota Veterans Home Conference Call MEETING: X Regular ___ Special
MEETING CALLED TO ORDER: by Chairman, Norris Braaten**

**Member Present: Norris Braaten, Chairman Daryl Beard Brad Maasjo Darrol Schroeder DuWayne Ternes
Orletta Kilen**

Members Absent: Jerry Meske, Vice Chairman

OTHERS PRESENT BY INVITATION:

**NDVH Administrator-Mark B. Johnson Accounting Manager-Kristin Lunneborg Executive Secretary-Margie
renhagen A.C.O.V.A. Chairman-Rudy Jenson Bob Nelson, Physical Plant Director
renhagen Rochelle Conzemius-AIA *Architect & Jamie Feeney from Foss Architecture & Interiors Executive Secretary-Margie**

AGENDA ITEM

PRESENTATION/DISCUSSION

RECOMMENDATION/ACTION

<p>1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.</p>	<ul style="list-style-type: none"> • Chairman dispensed with the Pledge of Allegiance, followed by a moment of silence for the POW/MIA 	<ul style="list-style-type: none"> • NAR (No Action Required)
<p>2. Roll Call: Recording Secretary</p>	<ul style="list-style-type: none"> • Roll call taken by recording secretary 	<ul style="list-style-type: none"> • A Quorum was present.
<p>3. Welcome: Chairman-Norris Braaten</p>	<ul style="list-style-type: none"> • Chairman Braaten welcomed Board Members and Guests. 	<ul style="list-style-type: none"> • NAR (No Action Required)
<p>4. Approval of Governing Board Minutes: Chairman-Norris Braaten</p> <ul style="list-style-type: none"> • Regular Meeting-May 13, 2008 	<ul style="list-style-type: none"> • Daryl Beard stated he did not receive the May 13th minutes; therefore he will abstain from the voting. • Motion #1 made by DuWayne Ternes, seconded by Darrol Schroeder to accept the minutes as mailed. 	<ul style="list-style-type: none"> • Motion # 1 carried.
<p>5. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten</p>	<ul style="list-style-type: none"> • Chairman Braaten asked if any board members have a conflict of interest with any agenda items. 	<ul style="list-style-type: none"> • There are no conflicts of interest stated at this time.
<p>6. New Building</p> <ul style="list-style-type: none"> • Approval for additional building estimate • Examine Base Bids for construction of new home • Establish alternates 	<ul style="list-style-type: none"> • Rochelle Conzemius & Jamie Feeney from Foss Architecture & Interiors updated the board on the building plans. • Design and development drawings have been submitted to Dennis Hancher. • Drawings were also sent to Capitol City Construction in Bismarck for bid evaluation. • Discussion was held regarding the construction document submittal required by 	<ul style="list-style-type: none"> • Foss Architecture will submit the current drawings to Monte Engel at the North Dakota Department of Health. • Rochelle Conzemius requested documentation of when the FF&E, demolition of the existing building and the storage building were removed from Foss's contract. • Chairman Braaten will e-mail the recap estimate and alternate priority list dated

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DATE/TIME: Thursday, May 29, 2008 @ 10:30 AM. LOCATION: Veterans Home-M/P Room MEETING: X Regular __Special

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	<p>July 1st to the Department of Veterans Affairs in Washington.</p> <ul style="list-style-type: none"> ● Discussion on the base bid Recap-Estimate in the amount of \$25,623,361, the list of alternates dated 5/15/08, the priority list dated 5/21/08, the geothermal heating and the \$75,000 grant that would not be available if geothermal heating is not installed. ● Brad Maasjo updated the board on the availability of a grant writer. ● Discussion was held on NDVH Foundation, which is a 501 (c) 3. The foundation by-laws only allow the interest proceeds to be spent, not the principal. The foundation can donate the interest proceeds for the benefit of the veterans; however, there are restrictions on what this interest can be used for. ● Motion # 2 made by DuWayne Ternes, seconded by Brad Maasjo to have Foss Architecture submit plans for the base bid of \$25,600,000 plus the alternates to Washington VA by July 1, 2008. ● Rochelle Conzemius will be the lead architect and presenter for the new veterans' home; however Rick Hoganson will continue to assist with the project. ● Motion # 3 was made by DuWayne Ternes, seconded by Darrol Schroeder to accept the bid received from Ulteig for the surcharge bid placement and monitoring and the bid received from Jensen Brothers Construction for fill material. 	<p>5/15/08 to the Board Members.</p> <ul style="list-style-type: none"> ● The Final Form 424, which is for the grant funding, is due by August 15, 2008. ● Rochelle Conzemius, will review the geothermal installation prices and present a bid alternate to the governing board for consideration after the July 1st submittal date. ● Foss Architecture will send a letter of recommendation to the VA in Washington to add in funding for alternate items not included in the face bid. <p>● Motion # 2 carried by Yes-4, No-2, Absent-1.</p> <p>● Motion # 3 carried.</p>
7. Construction Plans –New Building	<ul style="list-style-type: none"> ● National Guard troops are on location 	<ul style="list-style-type: none"> ● The dirt fill will be nine feet above the

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
Administrator-Mark Johnson	preparing the new veterans home site.	current ground level.
8. Ground Breaking – New Building Brad Maasjo & Darrol Schroeder	<ul style="list-style-type: none"> • Groundbreaking ceremony shovels are here. • Discussion was held on the program agenda for the ground breaking. • The board decided there would be no political campaign speeches given at the ceremony. 	<ul style="list-style-type: none"> • Groundbreaking ceremony scheduled for Saturday, June 07, 2008. • The approved floor plan and image will be available for handouts. • Foss Architect will provide drawings of the new veteran’s home for display.
9. Tuition Reimbursement Administrator-Mark Johnson	<ul style="list-style-type: none"> • No response has been received from the Attorney General Office concerning the tuition reimbursement request. 	
10. Closing Comments	<ul style="list-style-type: none"> • Bob Nelson, Physical Plant Director, will contact DuWayne Ternes concerning the fencing barricades surrounding the new veteran’s home site. • Brad Maasjo will forward the e-mail received from Shawn Ferguson yesterday. 	
11. ACOVA Meeting	<ul style="list-style-type: none"> • Date: • Location: • Time: 	<ul style="list-style-type: none"> •
12. Next Meeting – Governing Board:	<ul style="list-style-type: none"> • Date: • Location: • Time: 	<ul style="list-style-type: none"> • Tuesday, July 8th • Lisbon Veterans Home • 10:30 am
13. Adjournment	<ul style="list-style-type: none"> • Motion # 4 made by DuWayne Ternes, seconded by Orletta Kilen to adjourn this meeting. 	<ul style="list-style-type: none"> • Motion # 4 carried.
Minutes signed by Administrator		Mark B. Johnson, Administrator