

**NORTH DAKOTA VETERANS HOME  
LISBON, NORTH DAKOTA  
GOVERNING BOARD SPECIAL MEETING**

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**DATE/TIME: Tuesday, March 11, 2008 @ 10:30 AM. LOCATION: Bismarck – ND LONG Term Care Association Bldg. MEETING: X Regular \_\_ Special**

**MEETING CALLED TO ORDER: by Chairman, Norris Braaten**

**Members Present: Norris Braaten, Chairman                      Daryl Beard                      Orletta Kilen                      DuWayne Ternes**

**Members Absent: Brad Maasjo    Darrol Schroeder    Jerry Meske, Vice Chairman**

**OTHERS PRESENT BY INVITATION:**

**NDVH Administrator-Mark B. Johnson                      Accounting Manager-Kristin Lunneborg**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
<b>1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.</b>	<ul style="list-style-type: none"> <li>• Chairman called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA</li> </ul>	<ul style="list-style-type: none"> <li>• NAR (No Action Required)</li> </ul>
<b>2. Roll Call: Recording Secretary</b>	<ul style="list-style-type: none"> <li>• Roll call taken by recording secretary</li> </ul>	<ul style="list-style-type: none"> <li>• A quorum was present.</li> </ul>
<b>3. Welcome: Chairman-Norris Braaten</b>	<ul style="list-style-type: none"> <li>• Chairman Braaten welcomed Board Members and Guests.</li> </ul>	<ul style="list-style-type: none"> <li>• NAR (No Action Required)</li> </ul>
<b>4. Approval of Governing Board Minutes: Chairman-Norris Braaten</b> <ul style="list-style-type: none"> <li>• Regular Meeting-February 19, 2008</li> <li>• Special Meeting-February 27, 2008</li> </ul>	<ul style="list-style-type: none"> <li>• Minutes e-mailed to Board Members.</li> <li>• Motion # 1 was made by Daryl Beard, seconded by DuWayne Ternes to approve these minutes as e-mailed.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 1 carried</li> </ul>
<b>5. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten</b>	<ul style="list-style-type: none"> <li>• Chairman Braaten asked if any board members have a conflict of interest with any agenda items.</li> </ul>	<ul style="list-style-type: none"> <li>• There are no conflicts of interest stated at this time.</li> </ul>
<b>6. Construction Plans</b>	<ul style="list-style-type: none"> <li>• Additional funding to reach the 35% match for the new building from the Post War Trust Fund pledge, State Legislation and Federal VA was discussed.</li> <li>• Cost of services and rent charges for both Basic and Skilled were discussed.</li> <li>• Motion # 2 was made by DuWayne Ternes, seconded by Daryl Beard to recommend that we eliminate the \$20.00 deduction from skilled rent.</li> <li>• Motions # 3 made by Daryl Beard, seconded by Orletta Kilen that Administrator Johnson gather facts, figures etc to present at next board meeting concerning basic care residents income and rent structure.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 2 carried.</li> <li>• Motion # 3 carried – Present at next board meeting.</li> </ul>
<b>7. Skilled Care Handbook</b>	<ul style="list-style-type: none"> <li>• Motion # 4 was made by Daryl Beard,</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 4 carried – Present at next board</li> </ul>

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AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
<b>Administrator Mark B. Johnson</b>	seconded by Orletta Kilen to update the following items in the skilled handbook and present at next board meeting. <ul style="list-style-type: none"> <li>• Administration: to reflect same as approved in the Basic Care Handbook.</li> <li>• Admission: to reflect the same as the approve Administrative Rules Article 86-03-01-01.</li> <li>• Telephone: to reflect same as approved in the Basic Care Handbook</li> </ul>	meeting.
<b>8. Greenhouse Concept</b>	<ul style="list-style-type: none"> <li>• Greenhouse project video was viewed by the board.</li> <li>• Universal workers and tentative FTE increases were discussed.</li> <li>• Discussed approval from State Board of Pharmacy to reduce pharmacy size to 750 sq ft.</li> <li>• Motion # 5 made by Orletta Kilen, seconded by Daryl Beard to direct Foss Architecture to design a plan not to exceed 159,000 sq ft with a price tag not to exceed \$25,600,000 using Greenhouse concept.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 5 carried</li> </ul>
<b>9. Financial Report: Accounting Manager-Kristin Lunneborg</b>	<ul style="list-style-type: none"> <li>• Motion # 6 made by DuWayne Ternes, seconded by Daryl Beard to pay Foss Architecture \$89,842.44 for January 2008 services once we receive a corrected bill reflecting 50% completion for schematic design.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 6 carried</li> </ul>
<b>10. ACOVA Meeting</b>	<ul style="list-style-type: none"> <li>• Date:</li> <li>• Location:</li> </ul>	<ul style="list-style-type: none"> <li>• Friday &amp; Sat.-March 14 &amp; 15, 2007, Bismarck Comfort Suites</li> </ul>
<b>11. Next Meeting – Governing Board:</b>	<ul style="list-style-type: none"> <li>• Date:</li> <li>• Location:</li> <li>• Time:</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting date will be set by the Chairman.</li> </ul>
<b>12. Adjournment</b>	<ul style="list-style-type: none"> <li>• Motion # 7 made by DuWayne Ternes, seconded by Orletta Kilen to adjourn this meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting Adjourned</li> </ul>

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**AGENDA ITEM**

**PRESENTATION/DISCUSSION**

**RECOMMENDATION/ACTION**

<b>Minutes signed by Administrator</b>		Mark B. Johnson, Administrator
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