

**NORTH DAKOTA VETERANS HOME  
LISBON, NORTH DAKOTA  
GOVERNING BOARD SPECIAL MEETING**

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**DATE/TIME:** Wednesday, February 27, 2008 @ 10:30 AM. **LOCATION:** Veterans Home – M/P Room **MEETING:** X Regular    Special

**MEETING CALLED TO ORDER:** by Chairman, Norris Braaten

**Members Present:** Norris Braaten, Chairman                      Daryl Beard                      Brad Maasjo                      Darrol Schroeder                      DuWayne Ternes  
Jerry Meske, Vice Chairman

**Members Absent:** Orletta Kilen

**OTHERS PRESENT BY INVITATION:**

NDVH Administrator-Mark B. Johnson    Accounting Manager-Kristin Lunneborg    Executive Secretary-Margie Ourenhagen  
A.C.O.V.A. Chairman-Rudy Jensen        Bob Nelson, Physical Plant Director  
Robert Ames\*AIA, Principal Architect, Rick Hoganson-AIA\*Architect,  
Rochelle Conzemius-AIA\*Architect and Jamie Feeney from Foss Architecture & Interiors

**AGENDA ITEM**

**PRESENTATION/DISCUSSION**

**RECOMMENDATION/ACTION**

1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	<ul style="list-style-type: none"> <li>• Chairman called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA</li> </ul>	<ul style="list-style-type: none"> <li>• NAR (No Action Required)</li> </ul>
2. Roll Call: Recording Secretary	<ul style="list-style-type: none"> <li>• Roll call taken by recording secretary</li> </ul>	<ul style="list-style-type: none"> <li>• A quorum was present.</li> </ul>
3. Welcome: Chairman-Norris Braaten	<ul style="list-style-type: none"> <li>• Chairman Braaten welcomed Board Members and Guests.</li> </ul>	<ul style="list-style-type: none"> <li>• NAR (No Action Required)</li> </ul>
4. Approval of Governing Board Minutes: Chairman-Norris Braaten • Regular Meeting-February 19, 2008	<ul style="list-style-type: none"> <li>• Dispense with minutes.</li> </ul>	<ul style="list-style-type: none"> <li>• Approve minutes next meeting.</li> </ul>
5. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	<ul style="list-style-type: none"> <li>• Chairman Braaten asked if any board members have a conflict of interest with any agenda items.</li> </ul>	<ul style="list-style-type: none"> <li>• There are no conflicts of interest stated at this time.</li> </ul>
6. Administrator's Report Administrator Mark B. Johnson	<ul style="list-style-type: none"> <li>• Washington Department of Veterans Affairs sent letter of grant approval.</li> <li>• State funds will now be available</li> </ul>	<ul style="list-style-type: none"> <li>• Administrator Johnson will notify Washington Department of Veterans Affairs office to send letter of grant approval and other correspondence to North Dakota Veterans Home Administrator, Mark B. Johnson.</li> </ul>
7. Foss Architecture & Interiors Update Mr. Ames from Foss Architecture & Interiors	<ul style="list-style-type: none"> <li>• Building committee shared serious concerns about the lack of progress being made with Foss Architect services.</li> <li>• Darrol Schroeder &amp; Norris Braaten had discussion with Bob Ames, Senior partner of Foss Architecture &amp; Interiors, last Friday to discuss these concerns.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Discussion was held on the change order from Braun Intertec for \$2,100 to further evaluate soils to determine the necessary surcharge height and timing.</li> <li>• Motion # 1 made by Jerry Meske, seconded by Daryl Beard that Foss Architect uses the current design and scale it down and present it to the board March 7<sup>th</sup>, with an estimated cost.</li> <li>• Design the building with the Perham concept in mind for both sides.</li> <li>• Motion # 2 by Jerry Meske, seconded Darrol Schroeder to develop a suitable drawing and be within budget for the governing board meeting on Friday, March 7<sup>th</sup>.</li> <li>• Motion # 3 made by Darrol Schroeder, seconded by Jerry Meske that Foss Architecture present a suitable plan and dollar amount by Monday, March 3<sup>rd</sup> at 1:00 pm. The board also accepts Rick Hoganson’s offer to withdraw as the lead architect of this project.</li> <li>• Motion # 4 made by Jerry Meske, seconded by Darrol Schroeder to rescind Motions # 1 &amp; 2.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion # 1 carried.</li>   <li>• Motion # 2 carried.</li>   <li>• Motion # 3 carried.</li> <li>• Chairman, Norris Braaten will contact Foss Architect of this decision by telephone and e-mail.</li>   <li>• Motion # 4 carried.</li> </ul>
<b>8. ACOVA Meeting</b>	<ul style="list-style-type: none"> <li>• Date:</li> <li>• Location:</li> <li>• Time:</li> </ul>	<ul style="list-style-type: none"> <li>• Friday &amp; Sat.-March 14 &amp; 15, 2007, Bismarck Comfort Suites</li> </ul>
<b>9. Next Meeting – Governing Board:</b>	<ul style="list-style-type: none"> <li>• Date:</li> <li>• Location:</li> <li>• Time:</li> </ul>	<ul style="list-style-type: none"> <li>• Monday, March 3<sup>rd</sup></li> <li>• Conference Call</li> <li>• 4:30 PM</li> </ul>
<b>10. Adjournment</b>	<ul style="list-style-type: none"> <li>• Motion # 5 made by Darrol Schroeder, seconded by Daryl Beard to recess this meeting until Monday, March 3<sup>rd</sup> @ 4:30 pm with a conference call.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion carried.</li> </ul>
<b>Minutes signed by Administrator</b>		Mark B. Johnson, Administrator