

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD CONFERENCE CALL MEETING MINUTES**

Page 1 of 4

DATE/TIME: Thursday, February 01, 2007 @ 11:00 AM. **LOCATION:** Bismarck Comfort Inn (Meeting Room B) **MEETING:** X Regular ___ Special
MEETING CALLED TO ORDER: by Chairman, Norris Braaten @ 11:00 AM **Quorum** x Yes ___ No:

Membership: **Norris Braaten, Chairman** **Daryl Beard** **Brad Maasjo** **Darrol Schroeder**
 Jerry Meske, Vice Chairman

Members Absent: **Orletta Kilen** **DuWayne Ternes**

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson **Accounting Manager-Kristin Lunneborg** **Lyle Schuchard, Secretary ACOVA**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	<ul style="list-style-type: none"> • Chairman called for the Pledge of Allegiance to be recited, followed by a moment of silence for the POW/MIA 	<ul style="list-style-type: none"> • NAR (No Action Required)
2. Roll Call: Recording Secretary	<ul style="list-style-type: none"> • Roll call by recording secretary 	<ul style="list-style-type: none"> • Quorum was present
3. Welcome: Chairman-Norris Braaten	<ul style="list-style-type: none"> • Chairman welcomed Board Members and Guest that were present. 	<ul style="list-style-type: none"> • NAR (No Action Required)
4. Approval/Conflict of Interest of Agenda Items Chairman-Norris Braaten	<ul style="list-style-type: none"> • Chairman Braaten questioned if any Board Members have a conflict of interest with any agenda items. 	<ul style="list-style-type: none"> • There were no conflicts of interest stated at this time.
5. O.M.B. & State Architect's Administrator Mark B. Johnson	<ul style="list-style-type: none"> • Administrator Johnson summarized the proposals which were presented by the state agencies for renovation of Veterans Home. • Monday-OMB presented the State Architect's plan of correction that will cost approximately 1.7 million, which does not have to have the state legislator's approval. Discussion was also held on the possibility of Representative Ralph Metcalf preparing an addendum to the NDVH budget bill. • Tuesday-Budget Hearing-OMB presented fix. Senator Robinson can make changes to bill & fight in conference committee. • Wednesday-Procurement approved an 	<ul style="list-style-type: none"> • Motion was made by Jerry Meske, seconded by Darrol Schroeder that we work towards building a new Veterans Home with 121 beds in Lisbon. Motion carried unanimously. • Motion was made by Daryl Beard, seconded by Jerry Meske to build as a one story building. Motion carried unanimously. • Motion was made by Daryl Beard, seconded by Brad Maasjo to authorize Administrator Johnson to contact procurement to spend up to \$11,000 to assess the cost of getting the short term &

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Page 2 of 4

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	<p>additional \$11,000 to be used to contract YHR to do an additional condition assessment on the existing veteran's home to make it a safe home. The Health Department needs detailed plan of correction on how we will be making the existing building safe. Veterans Home still would not be in compliance, but our compliancy would be we are working towards a new building. The Dept. of Health will not give a waiver on the present condition; they say these safety issues need to be fixed.</p> <ul style="list-style-type: none"> • Frank Salvis, Chief of State Home Construction Grant Program recommends we submit the letter of application. • Thursday-Received call from Representative Ralph Metcalf that he will establish a resolution to support a new bill to build a new building. 	<p>long term fix of the Health Fire Safety Code violations and contract YHR to estimate the cost of a new 121 bed facility. Motion carried unanimously.</p>
<p>6. Governing Boards Members Comments</p>	<ul style="list-style-type: none"> • Discussion was held on the Governing Board's position on renovation of the existing building or construction of a new Veterans Home. • Discussion was held on the preliminary conference call last Friday with Brad Maasjo, Darrol Schroeder, Administrator Johnson, Shawn Ferguson, Legislative Staffer in Senator Conrad's office, and Frank Salvas, Chief of State Home Construction Grant Program to identify the complex check list that needs to be followed to apply for a Federal Grant. • Discussion was held on the correspondence with Representative, Ralph Metcalf, concerning the new facility. 	<ul style="list-style-type: none"> • Motion was made by Darrol Schroeder, seconded by Jerry Meske that Brad Maasjo presents a draft copy of Resolution for Governing Board to review and act on to be sent out to the Service Organizations requesting the veterans support. Motion carried unanimously. • Motion was made by Daryl Beard, seconded by Jerry Meske to have Administrator Johnson submit letter to VA to lock in a date for renovation of the existing building and construction of a new Veterans Home so we can achieve approval from the State Home

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Page 3 of 4

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	<ul style="list-style-type: none"> • Discussion was held on Brad Maasjo drafting a letter for review to be sent out to the Service Organizations requesting the veterans support. • Discussion was held on the per diem being collected from the VA so it is important we seek their support. • Discussion was held on the strategy of outlook between the local government and federal government concerning the difference of opinions in the urgency to build a modern facility. • Jerry Meske expressed the NDVH Board of Directors need to express their support that Administrator Johnson is administering as directed by the NDVH Governing Board. • Discussion was held on the strategic planning of this new facility which was started approximately six months ago. • The condition assessment and the power point presentation are now listed on the NDVH website: www.nd.gov/ndvh. • Discussion was held on the possibility of the Dept of Health accepting having a fire watch at the veteran's home. Administrator Johnson reported as long as there is progression they are willing to work with what we have in the existing building. • We will not be in compliance until residents are moved out of the existing building. • YHR recommend upgrading the fire safety system by installing fire detectors in all the problem ducks, which will cost approximately 	<p>Construction Grant Program to reimburse 65 % of the cost. Amendment to motion was made that the NDVH Chairman, Norris Braaten, would submit this letter. Motion carried unanimously.</p> <ul style="list-style-type: none"> • Motion was made by Jerry Meske, seconded by Darrol Schroeder to make application to VA State Home Construction Grant Program to build a new building. Motion carried unanimously. • The Governing Board will send a letter seeking the support of the ACOVA and the Coordinating Council on constructing a new veteran's home. • Chairman, Norris Braaten, and Administrator Johnson will submit the necessary forms to Frank Salvis, Chief of State Home Construction Grant Program. (These forms can be found at www.va.gov. Type in search box "forms" and press enter. Select VA forms. Type in search box state home construction and press enter. Initial application is step # 1) • All press release questions will be requested in writing for a response to be submitted at a later date.
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Page 4 of 4

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	\$85,000.	
7. Closing Comments	<ul style="list-style-type: none"> • Governing Board expressed appreciation to Mark Johnson, Kristin Lunneborg and Brad Maasjo for their dedication in this process. 	<ul style="list-style-type: none"> • Administrator Johnson and Chairman, Norris Braaten, will contact Representative Ralph Metcalf, to express the board's appreciation for his support.
7. ACOVA Meeting	<ul style="list-style-type: none"> • Date: April 20 & 21, 2007 • Location: Bismarck Comfort Suites • Time: Friday @ 1:00 pm; Sat. @ 8:30 am 	<ul style="list-style-type: none"> • Administrator Johnson & Chairman, Norris Braaten will attend.
8. Next Meeting – Governing Board:	<ul style="list-style-type: none"> • Date: Friday, March 9th • Location: Lisbon Veterans Home • Time: 10:30 am 	
9. Adjournment	<ul style="list-style-type: none"> • Motion made by Daryl Beard, seconded by DuWayne Ternes to adjourn this meeting. 	<ul style="list-style-type: none"> • Meeting adjourned.
10. Minutes signed by Administrator		Mark B. Johnson, Administrator