

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING MINUTES**

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DATE/TIME: Tuesday, August 01, 2006 @ 10:30 AM. **LOCATION:** Lisbon Veteran's Home-Multipurpose Room. **MEETING:** X Regular ___ Special
MEETING CALLED TO ORDER: by Chairman, Norris Braaten @ 10:30 AM **Quorum** X Yes ___ No: **MEETING ADJOURNED:** @ 2:45 PM

Members Present: Norris Bratten, Chairman Daryl Beard Larry Dakken
Jerry Meske, Vice Chairman Darrol Schroeder

Members Absent: Orletta Kileen Robert Volk

OTHERS PRESENT BY INVITATION:

NDVH Administrator-Mark B. Johnson Physical Plant Supervisor- Bob Nelson
Director of Nursing-Peggy Baumgart Accounting Manager-Kristin Lunneborg
Admissions Coordinator-Liz King Recording Secretary-Margie Ourenhagen

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
1. Pledge of Allegiance/Moment of silence for POW/MIA requested by Chairman.	Pledge of Allegiance was recited, followed by a moment of silence for the POW/MIA	NAR (No Action Required)
2. Roll Call:	Roll call was taken and a Quorum present.	NAR
3. Welcome:	Chairman welcomed staff members in attendance.	NAR
4. Approval of Minutes: Chairman-Norris Braaten • Governing Board Meeting-May 31, 2006	Chairman, Norris Braaten, calls for additions/corrections/motion to accept the minutes.	Larry Dakken made a motion, seconded by Daryl Beard to accept the minutes of May 31 st . After an opportunity for discussion the motion carried. (Motion # 1)
5. Governing Board Terms: Chairman-Norris Braaten	Terms expired for Larry Dakken & Robert Volk Each was a two year term-June 2004-June 2006. Appointments will be made at the ACOVA Meeting August 11, 2006 for (two) three year terms to fill these positions.	Current members will continue to serve until their replacements are appointed.
6. Maintenance Report: Physical Plant Supervisor-Bob Nelson • Commandants House Repairs • Re-roofing bid • Gravel Pit	<ul style="list-style-type: none"> • Commandants House Repairs: Steam pipes were repaired. Carpeting has been replaced. • Re-roofing project: The roof on the skilled unit is being replaced with a ballast roof. • The hill by the gravel pit is being defaced from weather and removal of grave and dirt. This area needs to be re-landscaped. 	<ul style="list-style-type: none"> • NAR • NAR <p>Gravel Pit: Administrator Johnson will check into some alternative options for this area.</p>

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7. VISN 23 Workshop Director of Nursing-Peggy Baumgart	Director of Nursing, Peggy Baumgart, gave a report on the VISN 23 workshop she attended in Sioux Falls, South Dakota, June 26 th -28 th .	NAR
8. Financial Report: Accounting Manager-Kristin Lunneborg <ul style="list-style-type: none"> • Financial Statement • Shift Deferential Pay • Census Date • Skilled Accounts Receivable 	<ul style="list-style-type: none"> • At this time 51% of our budget is remaining. Census: May 2006 <ul style="list-style-type: none"> • Skilled Care Beds 38 filled. • Basic Care Beds: 80 beds filled. 	<ul style="list-style-type: none"> • Shift Deferential Pay: Motion was made by Daryl Beard, seconded by Jerry Meske to allow Administrator Johnson make the decisions on who is to receive shift deferential pay. Motion # 2 carried. • Skilled Accounts Receivable: Motion was made by Daryl Beard, seconded by Larry Dakken to write off the accounts in the amounts of \$1,428.81, \$1,067.01 and \$1,391.07. Motion # 3 carried. • Motion was made by Daryl Beard, seconded by Larry Dakken to write off the amount of \$9,385.76. Motion # 4 carried.
9. Budget 2007-2009: Accounting Manager-Kristin Lunneborg <ul style="list-style-type: none"> • Capitol Improvements 	Presented 2007-2009 budget (Enclosure 1) Motion was made by Jerry Meske, seconded by Daryl Beard to approve the 2007-2009 budget as presented with changes not to exceed last biennium budget by \$100,000.00 as the 2007-2009 budget and forward to the ACOVA for their approval. Motion # 5 carried.	Budget to be presented to the ACOVA by Administrator Johnson & Accounting Manager, Kristin Lunneborg.
10. Governing Board Committee Report: Board Member-Daryl Beard <ul style="list-style-type: none"> • VA Medications • ND Administrative Code 86-03-01 thru 86-03-10 • Marketing Disks 	Board Member, Daryl Beard, gave a status report on was given on these items	<ul style="list-style-type: none"> • VA Medications: NAR • Administrative Code: Action Required-Administrator Johnson discussed with the AG office • Marketing Disks: Action Required

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AGENDA ITEM

PRESENTATION/DISCUSSION

RECOMMENDATION/ACTION

<ul style="list-style-type: none"> • Search Committee-Nursing Home in Lisbon 		<p>Administrator, Mark B. Johnson will send a letter requesting \$3,000 from the Post War Trust Fund.</p> <ul style="list-style-type: none"> • Search Committee: Daryl Beard will discuss the search Committee-Nursing Home in Lisbon with Administrator Johnson and report to the board at a later date.
<p>11. Administrator Report: Administrator-Mark B. Johnson</p> <ul style="list-style-type: none"> • Update on Veterans Home proceedings • Commandant House Insurance • Lease on Commandant's House • Operational & Strategic Plan • Veterans Courtyard • Picnic Area • Attorney General Opinion 	<ul style="list-style-type: none"> • Administrator Johnson will present a future proposal for the operational and strategic plan. • Darrol Schroeder will report the estimated cost for fencing from Fargo Dakota Fencing. • The picnic area project behind the Veterans Home will be started. • Administrator Johnson presented the Attorney General's opinion which clarifies the role of the NDVH Governing Board. 	<ul style="list-style-type: none"> • House Insurance: Commandant's House is insured with State Fire and Tornado. Damage not covered • Lease: The lease on the commandant's house discussed. NAR • O&S Plans: Action required by Administrator • Courtyard: Action required by Darrol Schroeder. • Picnic Area: NAR • AG: Opinion to be shared with Administrative Committee.
<p>12. Conventions & Meetings: Administrator-Mark B. Johnson & Admissions Coordinator-Liz King</p> <ul style="list-style-type: none"> • VFW Convention • D.A.V. Picnic 	<ul style="list-style-type: none"> • Administrator Johnson reported on the discussion he had with the Director of Federal Grants. • There were approximately 106 motorcycle 	<ul style="list-style-type: none"> • Grant: Administrator Johnson will follow up. • NAR

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<ul style="list-style-type: none"> • American Legion Convention • Vietnam Veterans Motorcycle ride • NASVH Summer Conference • Vietnam Veterans of America State Picnic • Tentative Conventions & Meeting Dates 	<p>riders present at the Vietnam Veterans Motorcycle ride.</p> <ul style="list-style-type: none"> • The North Dakota American Legion Department sent donations for the Courtyard. • The Vietnam Veterans of America State Picnic was not represented this year by the veteran's home. • See enclosure of the tentative Conventions & Meeting Dates 	<ul style="list-style-type: none"> • NAR • NAR • NAR
<p>13. Policies: Administrator-Mark B. Johnson Absentee Policy</p>	Status Report	Administrator Johnson will bring a draft of absentee policy to a future board meeting.
<p>14. Contracts: Administrator-Mark B. Johnson</p> <ul style="list-style-type: none"> • Medical Service Contract • Medical Director Contract 	<ul style="list-style-type: none"> • Medical Service Contract awarded to Southeast Medical Center • Medical Director Contract awarded to Dr. Voni Nagala 	<p>NAR</p> <p>NAR</p>
<p>15. Credentialing & Privileges: Administrator-Mark B. Johnson</p>	<p>Credentialing & Privileges were awarded to the following:</p> <ul style="list-style-type: none"> • Dr. Avula K. Sai, MD • Dr. Oscar Fernandez, MD • Dr. Vani Reich, MD • Dr. Brenda Reich, PA • Dr. Rose L Stahlecker, PA • Dr. Kausalya, MD • Dr. Rajendra C. Potluri, MD 	NAR
<p>16. Closing Comments</p>	Stand-down will be held September 11 th in Bismarck for veterans in need.	NAR

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17. Next Meeting:	<ul style="list-style-type: none"> • Date • Location • Time 	Motion was made by Jerry Meske, seconded by Larry Dakken to meet Friday, September 8 th at the North Dakota Veterans Home @ 10:30 am. Motion # 6 carried.
18. Adjournment	Motion was made by Daryl Beard, seconded by Jerry Meske to adjourn this meeting.	Meeting adjourned.
19. Minutes signed by Administrator		Mark B. Johnson, Administrator