

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

DATE/TIME: Tuesday, February 19, 2019 @ 10:30 am. LOCATION Veterans Home-Norris Braaten Conference Room MEETING: X Regular

MEETING CALLED TO ORDER: by Chairman, Gary Skarphol

Membership: Gary Skarphol, Chairman Greg Stemen, Vice Chairman Cathy Keogh Curt Twete Dean Overby Mary Vetter Steven Frojen

OTHERS PRESENT BY INVITATION:

**Mark B. Johnson, NDVH Administrator Laura Balliet, Assistant Attorney General Kristin Lunneborg, CFO
Christopher Ferderer, Maintenance Supervisor**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Gary Skarphol	Chairman welcomed Members and Guests.	
04. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated.
05. Approval of Governing Board Minutes Chairman-Gary Skarphol • October 09, 2018 & November 05, 2018	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Stemen, seconded by Twete to approve minutes. All Aye.
06. Chairman's Report Gary Skarphol, Chairman	No report given.	
07. Administrator's Report Mark B. Johnson, Administrator	Dickey Rural Networks is working on a couple of commercials for the Veterans Home that will begin airing on cable channels in the near future. Prairie Public Broadcasting did a feature on the Veterans Home and has given us some of their footage to use for advertising. The Veterans Home foundation donated \$2,500 to the aromatherapy program and \$12,000 for a baby grand piano. The nurse call system has been bid out. Interested vendors will be coming to the Veterans Home in the near future to ask any final questions before they submit their bids. Mark Johnson, Wanda Cavett and Jann Neameyer recently attended a meeting at the VA in Minneapolis. One of the topics discussed was adult day care. The Minneapolis VA has this program but is losing money on	

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING
Page 2 of 3**

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	<p>it. Discussed some behavioral health programs that other Veterans Homes are using. Laverne, MN has a program they call Buddies Forever that has worked well for them. Mark would like to travel to Laverne to look into this more.</p> <p>Mark introduced our new maintenance supervisor, Christopher Ferderer to the board.</p> <p>Question raised as to whether the telehealth services at the Veterans Home are being utilized. We do not have much information on the telehealth program since it is all handled by the Fargo VA. Some of our residents like that they don't have to travel to Fargo for their appointments. We have been told they are looking to expand the services they offer by providing eye, hearing and pace maker checks as well as dermatology.</p> <p>The House voted on the Veterans Home's bill, HB1007 yesterday. A local legislator spoke against the stipend for the Administrator.</p>	
<p>08. Financial Report Kristin Lunneborg, CFO</p>	<p>With 21% of the biennium remaining we are sitting well with 27% of our appropriation authority remaining. We have one more bond and interest payment to make this biennium and we are currently working on the bids for the nurse call system. We will not be using all of our appropriation authority this biennium due to the lower than expected census. Our revenues are ahead of projections due to resident rents and mineral royalty income.</p> <p>At the end of January we had 65 basic care residents and 47 skilled care residents. Of these, 10 are non-veterans and 10 are 70% or more service connected veterans.</p> <p>The House Appropriations committee made several changes to our budget bill. They removed the funding for</p>	

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING
Page 3 of 3**

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	<p>the strategic plan and Tool cat but they added funding for a security system, flooring for the skilled wing, and funding to demolish the administrator’s residence and remove several other items. We will be testifying before the Senate Appropriations committee within the next few weeks.</p> <p>The CFO requested a change to the rent policy to move the due date of resident bills from the 10th of the month to the 15th of the month. Some financially responsible parties live out of state and it is incredibly difficult for them to get us the rent payments by the 10th of the month.</p> <p>Discussed hiring a firm to do a strategic plan for the Veterans home in the current biennium. CFO will look into the bidding requirements.</p>	<p>Motion by Twete, seconded by Stemen to change the due date for the resident bills from the 10th of the month to the 15th of the month. All Aye.</p> <p>Motion by Overby, seconded by Stemen to proceed with bidding out services for a strategic plan. All Aye.</p> <p>Motion by Stemen, seconded by Overby to approve the financial report. All Aye.</p>
<p>09. North Dakota Century Code Gary Skarphol, Chairman & Mark Johnson, Administrator</p>	<p>North Dakota Century Code proposed changes to</p> <ul style="list-style-type: none"> ➤ Chapter 37-15 ➤ Chapter 37-18.1 	<p>Will wait until next legislative session to request any changes.</p>
<p>10. Administrative Rules Gary Skarphol, Chairman & Mark Johnson, Administrator</p>	<p>Reviewed proposed changes to North Dakota Administrative Rules Article 86-01 & Article 86-03.</p>	<p>Motion by Stemen, seconded by Keogh to approve the suggested changes. All Aye.</p>
<p>11. Next Governing Board Meeting:</p>	<p>Tentative Board Meetings for 2019-2020 Quarterly 2nd Tuesday July 09, 2019 October 08, 2019 January 14, 2020 April 14, 2020</p>	<p>Tentative: May 14, 2019</p>
<p>12. Motion for adjournment Chairman-Gary Skarphol</p>		<p>Motion by Frojen, seconded by Vetter to adjourn meeting. All Aye.</p>
<p>Approved by the Governing Board & Administrator</p>		<p>/s/ Mark B. Johnson, Administrator</p>