

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING MINUTES**

Page 1 of 2

DATE/TIME: Monday, April 17, 2017 @ 1:00 pm. LOCATION Bismarck – Comfort Inn Conference Room E #A11 MEETING: X Special

MEETING CALLED TO ORDER: by Chairman, Gary Skarphol

Membership: Gary Skarphol, Chairman, Connie Ebach, Vice Chairman Curt Twete Dean Overby Greg Stemen Steven Frojen

Member absent: Cathy Keogh

OTHERS PRESENT BY INVITATION:

**Mark B. Johnson, Administrator Laura Balliet, Assistant Attorney General James Wiese, Assistant Attorney General
Liz Martin, HR Wanda Cavett, DON Kristi Wheeler, RN McKenzie Overby, Administrator Intern Margie Ourenhagen, Executive Secretary**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.		Pledge of Allegiance/Moment of silence were not addressed as no flags present.
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Gary Skarphol	Chairman welcomed Members and Guests.	
04. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman asked if any board members have a conflict of interest with any agenda items.	
05. Approval of Governing Board Minutes Chairman-Gary Skarphol ➤ March 28, 2017	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion made by Stemen, seconded by Overby to approve the March 28, 2017, minutes as emailed. All Aye.
06. Chairman's Report Chairman-Gary Skarphol	Employee Appeal was presented by James Wiese For purposes of Attorney Consultation under NDCC 44-04-19.2, the Board went into Executive Session to discuss a settlement offer and give direction to legal counsel for negotiation strategy. Members present for the Executive Session were: Laura Balliet, Assistant Attorney General and James Wiese, Assistant Attorney General. Governing Board Members Gary Skarphol, Connie Ebach, Curt Twete, Dean Overby, Greg Stemen and Steven Frojen. ND Veterans Home staff attending were Mark B. Johnson, Administrator, Liz Martin, HR, Wanda Cavett, DON, Kristi Wheeler, RN, McKenzie Overby, Administrator Intern and Margie Ourenhagen, Executive Secretary. Executive Session started at 1:38 PM and ended at 1:55 PM. Open Session reconvened at 2:04 PM.	Letter from Leo F.J. Wilking was reviewed. Motion made by Frojen to proceed with Option 2. No second was made. A motion was made by Ebach; second by Overby to enter Executive Session to discuss options and attorney consultation. Roll call vote All Aye. Motion was made by Frojen, seconded by Overby to permit Jim Wiese, Assistant Attorney General to negotiate Option 2 on the Board's behalf. All Aye.

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
AGENDA-GOVERNING BOARD MEETING**

Page 2 of 2

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
07. Next Governing Board Meeting:	Tentative Board Meetings for 2017-2018 Every three months-2 nd Tuesday Tuesday, July 11, 2017 Tuesday, October 10, 2017 Tuesday, January 09, 2018 Tuesday, April 10, 2018 July 10, 2018	Special meeting will be announced at a later date.
08. Motion for adjournment Chairman-Gary Skarphol	Motion made by Overby, seconded by Frojen to adjourn this meeting.	Meeting adjourned
Approved by the Governing Board & Administrator		/s/ Mark B. Johnson, Administrator