

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD SPECIAL CONFERENCE CALL MEETING MINUTES**

DATE/TIME: Wednesday, February 08, 2017 @ 10:30 AM. LOCATION: Lisbon-Norris Braaten Conference Room #A11 MEETING: X Special

Meeting called to order by Chairman, Gary Skarphol

Members Present: Gary Skarphol, Chairman Curt Twete Dean Overby Greg Stemen Steven Frojen

Members Absent: Connie Ebach, Vice Chairman Cathy Keogh

OTHERS PRESENT BY INVITATION:

**NDVH Administrator-Mark B. Johnson
Director of Nursing-Wanda Cavett, RN**

**AAG Dave Schaibley
HR-Liz Martin**

Executive Secretary-Margie Ourenhagen

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	Action Required
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome by Chairman-Gary Skarphol	Chairman welcomed Members and Guests.	NAR (No Action Required)
04. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman ask if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated
05. Approval of Governing Board Minutes Chairman-Gary Skarphol ➤ October 11, 2016	Minutes were e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion made by Overby, seconded by Twete to approve the October 11, 2016 minutes as emailed. Motion carried.
06. Administrator's Report Mark B. Johnson	Discussion was held on Laura Balliet, Assistant Attorney General's, opinion dated January 18, 2017 re NDCC 44-04-09-Nepotism. The NDVH nursing department presently has staffing issues with an RN night & LPN pm hard to fill position openings. A team, consisting of Governing Board members Gary Skarphol and Dean Overby, Assistant Attorney General's Laura Balliet and/or Dave Schaibley, and NDVH employees Liz Martin, HR and Wanda Cavett, D.O.N. will draft a tracking action process plan. Workshop should be enclosed by next week. Previous Governor Dalrymple and present Governor Burgum budgets submitted to Legislation have been killed. Legislators are presently receiving budget testimony on Senate Bill 2007.	Gary Skarphol and Dean Overby will go to Bismarck next week to visit with Legislators on attaching an amendment to NDCC 44-04-09. Per Governing Board direction the LPN pm shift will be offered as a temporary position. This tracking action process plan will be submitted to State HRMS for consideration. Kristin Lunneborg, CFO will be in Bismarck tomorrow to testify on the senate budget.

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07. ACOVA Meeting	Date, Time, Location	Thursday & Friday, March 30 th & 31 st @ Bismarck Comfort Inn
08. Next Governing Board Meeting:	Tentative Board Meetings for 2017-2018 Tuesday, July 11, 2017 Tuesday, October 10, 2017 Tuesday, January 09, 2018 Tuesday, April 10, 2018	To be announced
09. Motion for adjournment Chairman-Gary Skarphol	Motion made by Overby, seconded by Frojen to adjourn this meeting.	Meeting adjourned
Approved by the Governing Board & Administrator		<i>/s/ Mark B. Johnson, Administrator</i>