

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

DATE/TIME: Tuesday, October 12th, 2021 @ 10:30 am.

LOCATION: Gazebo

MEETING: Regular

MEETING CALLED TO ORDER: by Chairman, Gary Skarphol

Membership PRESENT: Chairman Gary Skarphol, Cathy Keogh, Curt Twete, Dean Overby, Steven Frojen, Mary Vetter, Roy Fillion

OTHERS PRESENT: Mark B. Johnson - Administrator, Kristin Lunneborg - CFO, Belinda Noonan - Executive Secretary, Ashley Olson – Director of Social

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
01. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
02. Welcome: Chairman-Gary Skarphol	<p>Chairman welcomed members and guests.</p> <p>Welcome Roy Fillion on to the board, he was appointed to take over Greg Stemen term.</p> <p>The Administrative Committee of Veterans Affairs (ACOVA) met and voted on the following board members to the Veterans Home governing board:</p> <ul style="list-style-type: none"> • Steve Frojen 07/01/2021 to 06/30/2024 • Dean Overby 07/01/2021 to 06/30/2022 <p>Announced the new ACOVA Chairman Murray Strom</p> <p>Welcomes the NDVH new Assistant Attorney General Dean DePountis. Dean gave us an introduction of himself.</p>	
03. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated.
04. Approval of Governing Board Minutes Chairman-Gary Skarphol	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes from July 13, 2021.	Motion by Overby, seconded by Keogh to approve the minutes from July 13, 2021. All Aye.
05. Chairman's Report Gary Skarphol, Chairman	Thanked the staff at the North Dakota Veterans Home for doing a great job in providing care to the Residents.	

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<p>06. Executive Session – Appeals Hearing @ 11:00am</p>	<p>The Board entered into executive session to hear an appeal on a denial for admission. The legal authority for closing this portion of the meeting is N.D.C.C. 25-01.3.</p> <p>Entered into executive session at 10:40 am</p> <p>Exited executive session at 11:32 am</p>	<p>Motion by Overby, seconded by Frojen to affirm the Veterans Home’s denial.</p> <p>Roll call vote Twete-Aye, Keogh-Aye, Overby-Aye, Frojen-Aye, Vetter-Aye, Fillion-Aye, and Skarphol-Aye. Majority - Aye.</p>
<p>07. Administrator’s Report Mark B. Johnson, Administrator</p>	<p>Eide Bailly wants to have a meeting with legislatures to see what the state will help with funding.</p> <p>Update given on the current Covid-19. NDVH is in outbreak status, so we are testing all residents and staff twice a week. We have 68% of skilled staff vaccinated and 48% of basic staff vaccinated. Skilled residents are at 98% and basic is at 94% vaccinated.</p> <p>Discussion held on the vaccination mandate. Talked about that NDVH could see about 20 staff leave if the Covid vaccine would be mandate. Our staff have been doing an amazing job.</p> <p>Discussion held on getting someone to do Retention and Recruiting at the NDVH.</p> <p>Memorial Garden bids to go out in January and start the project in 2022.</p> <p>We have added a B22 Propellor onto the grounds. Located out on the skilled side.</p>	
<p>08. Financial Report Kristin Lunneborg, CFO</p>	<p>With 88% of the biennium remaining, we have 89% of our salaries and wages and 92% of operating expense appropriation authority remaining. We have 100% of our capital asset appropriation remaining.</p> <p>Looking at the current budget, revenues is the only</p>	

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	<p>concern, due to the low census. No issues with expenditures.</p> <p>Update on Covid-19 funding.</p> <p>Current census is 43 on skilled and 58 on basic care.</p>	<p>Motion by Vetter, seconded by Fillion to accept the financial report. All Aye.</p>
<p>09. Next Governing Board Meeting:</p>	<p>Tentative Board Meetings for 2021 Quarterly 2nd Tuesday</p> <ul style="list-style-type: none"> ➤ April 12, 2022 ➤ July 12, 2022 ➤ October 11, 2022 	<p>Tentative: January 11, 2022</p>
<p>10. Motion for adjournment Chairman-Gary Skarphol</p>		<p>Motion by Frojen, seconded by Fillion to adjourn meeting. All Aye</p>
<p>11. Approved by the Governing Board & Administrator</p>		<p>/s/ Mark B. Johnson, Administrator</p>

Legal Notices Posted by Belinda Noonan